

Harlow Council Forward Plan

Published on 11 August 2021



This plan contains all decisions that the Council's Cabinet expects to take over the coming year. Where relevant, each decision has been identified as a Key Decision or as involving consideration in private session.

The definition of a Key Decision is given in Article 12 of the Council's Constitution but is also set out here for clarity.

A 'Key Decision' means a Cabinet/Portfolio Holder decision which is likely:

- a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, expenditure or savings are deemed to be significant if they exceed £50,000
- b) to be significant in terms of its effects on communities living in an area comprising two or more wards in Harlow.

Each decision listed in this Forward Plan has been assigned an exemption status as follows:

Open – members of the press and public are expected to be allowed to attend during consideration of this matter.

Confidential – members of the press and public are expected to be excluded during consideration of this matter. The reasons for this exclusion will be stated in column 5, and relate to a lawful power to exclude the press and public when specific classes of information are being discussed, as contained in the [Local Government Act 1972](#).

A Decision Notice for each Key Decision is published within five days of it being made. Decision Notices and documents to be considered by decision makers are open for inspection on the Council's website www.harlow.gov.uk and at the Civic Centre, The Water Gardens, Harlow, CM20 1WG. Representations on an upcoming key decision can be made by writing to the Chief Executive, using the address above.

The current members of the Cabinet are as listed on the Council's website at the following page <http://moderngov.harlow.gov.uk/mgCommitteeDetails.aspx?ID=121>

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I012 608	Joint Finance and Performance Report, Quarter 1 2021/22	Cabinet	9 Sep 2021	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Finance and Governance (Councillor Russell Perrin) Simon Freeman
I012 609	Housing Revenue Account, Quarter 1 Finance Report 2021/22	Cabinet	9 Sep 2021	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter), Portfolio Holder for Finance and Governance (Councillor Russell Perrin) Andrew Murray, Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I012 610	Capital Programmes, Quarter 1 Finance Report 2021/22	Cabinet	9 Sep 2021	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter), Portfolio Holder for Finance and Governance (Councillor Russell Perrin) Andrew Murray, Simon Freeman
I012 611	Annual Treasury Management Report 2020/21	Cabinet	9 Sep 2021	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Finance and Governance (Councillor Russell Perrin) Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I012 872	Town Plan - Draft for Consultation	Cabinet	9 Sep 2021 All Wards	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration (Councillor Dan Swords), Portfolio Holder for Strategic Growth (Councillor Michael Hardware) Andrew Bramidge, Jane Greer
I012 924	EV Charge Points Contract Award	Cabinet	9 Sep 2021 Bush Fair; Little Parndon and Hare Street; Mark Hall; Netteswell; Old Harlow	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Environment (Councillor Alastair Gunn), Portfolio Holder for Finance and Governance (Councillor Russell Perrin) Simon Freeman, Andrew Bramidge

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I012 848	Contract Award for Delivery of Harlow Community Hub Service	Cabinet	9 Sep 2021	Key decision: Yes Likely exemption status: Open	Officer's report	Deputy Leader and Portfolio Holder for Community Resilience (Councillor Joel Charles) Jane Greer
I013 039	Fire Safety Works - Pennymead Tower, Netteswell Tower and Spring Hills Tower	Cabinet	9 Sep 2021 Little Parndon and Hare Street; Mark Hall; Netteswell	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter) Andrew Murray
I012 612	Debt Write Offs	Cabinet	9 Sep 2021	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Finance and Governance (Councillor Russell Perrin) Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I012 989	Referral from Scrutiny Committee - Housing and Accommodation - Requirements for Adults with a Moderate/Severe Learning Disability	Cabinet	9 Sep 2021	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter) Simon Hill
I012 851	Referral from Cabinet Policy Development Working Group - Carbon Management Plan	Cabinet	9 Sep 2021	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Environment (Councillor Alastair Gunn) Andrew Bramidge
I012 619	Corporate Strategy	Cabinet	14 Oct 2021	Key decision: Yes Likely exemption status: Open	Officer's report	Leader of the Council and Lead on Economic Recovery (Councillor Andrew Johnson) Brian Keane

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I012 484	Use of Compulsory Purchase Orders to Advance the Development of Harlow and Gilston Garden Town	Cabinet	14 Oct 2021 Little Parndon and Hare Street; Mark Hall; Netteswell	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Strategic Growth (Councillor Michael Hardware) Andrew Bramidge
I012 710	Timetable for Local Plan Review	Cabinet	14 Oct 2021	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Strategic Growth (Councillor Michael Hardware) Andrew Bramidge
I012 873	Town Centre Masterplan	Cabinet	14 Oct 2021 Toddbrook; Little Parndon and Hare Street; Netteswell	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration (Councillor Dan Swords), Portfolio Holder for Strategic Growth (Councillor Michael Hardware) Jane Greer, Andrew Bramidge

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I013 051	Approval of Amendments to the Enterprise Zone Local Development Orders	Cabinet	14 Oct 2021 Church Langley; Mark Hall; Old Harlow	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Strategic Growth (Councillor Michael Hardware) Andrew Bramidge
I012 708	Adoption of Affordable Housing Supplementary Planning Document	Cabinet	14 Oct 2021	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Strategic Growth (Councillor Michael Hardware) Andrew Bramidge
I012 849	Community Resilience Strategy	Cabinet	14 Oct 2021	Key decision: Yes Likely exemption status: Open	Officer's report	Deputy Leader and Portfolio Holder for Community Resilience (Councillor Joel Charles) Simon Hill, Jane Greer

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I012 925	Splash Park Contract Award	Cabinet	14 Oct 2021 Staple Tye	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Finance and Governance (Councillor Russell Perrin) Simon Freeman
I013 040	Contract Award for External Refurbishment at 38-48 Arkwrights	Cabinet	14 Oct 2021 Netteswell	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter) Andrew Murray
I013 041	Contract Award for External Refurbishment at 47-57 Parsonage Leys	Cabinet	14 Oct 2021 Netteswell	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter) Andrew Murray
I013 042	Contract Award for External Refurbishment at 49-60 Cooks Spinney	Cabinet	14 Oct 2021 Mark Hall	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter) Andrew Murray

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I012 712	Referral from Cabinet Policy Development Working Group - Open Space Supplementary Planning Document - Approval for Consultation	Cabinet	14 Oct 2021 All Wards	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Strategic Growth (Councillor Michael Hardware) Andrew Bramidge
I012 709	Rolling Infrastructure Fund Memorandum of Understanding	Cabinet	4 Nov 2021	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Strategic Growth (Councillor Michael Hardware) Andrew Bramidge
I012 852	Environmental Enforcement Delivery	Cabinet	4 Nov 2021	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Environment (Councillor Alastair Gunn) Andrew Bramidge

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I012 853	Tree Planting and Bio-Diversity Management	Cabinet	4 Nov 2021	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Environment (Councillor Alastair Gunn) Andrew Bramidge
I012 847	Partnership Grant Review	Cabinet	4 Nov 2021	Key decision: Yes Likely exemption status: Open	Officer's report	Deputy Leader and Portfolio Holder for Community Resilience (Councillor Joel Charles) Jane Greer
I012 926	Operational Buildings FM Contract Award	Cabinet	4 Nov 2021 Toddbrook	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Finance and Governance (Councillor Russell Perrin) Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I012 874	Referral from Cabinet Policy Development Working Group - Health and Wellbeing Strategy	Cabinet	4 Nov 2021 All Wards	Key decision: Yes Likely exemption status: Open	Officer's report	Deputy Leader and Portfolio Holder for Community Resilience (Councillor Joel Charles) Jane Greer
I012 711	Referral from Cabinet Policy Development Working Group - Harlow and Gilston Garden Town Transport Strategy	Cabinet	4 Nov 2021 All Wards	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Strategic Growth (Councillor Michael Hardware) Andrew Bramidge
I012 850	Referral from Cabinet Policy Development Working Group - Local Plan - Statement of Community Involvement	Cabinet	4 Nov 2021	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Strategic Growth (Councillor Michael Hardware) Andrew Bramidge

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I012 614	Joint Finance and Performance Report, Quarter 2 2021/22	Cabinet	2 Dec 2021	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Finance and Governance (Councillor Russell Perrin) Simon Freeman
I012 615	Housing Revenue Account, Quarter 2 Finance Report 2021/22	Cabinet	2 Dec 2021	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter), Portfolio Holder for Finance and Governance (Councillor Russell Perrin) Andrew Murray, Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I012 616	Capital Programmes, Quarter 2 Finance Report 2021/22	Cabinet	2 Dec 2021	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter), Portfolio Holder for Finance and Governance (Councillor Russell Perrin) Andrew Murray, Simon Freeman
I012 713	Development of a Local Community Infrastructure Levy	Cabinet	2 Dec 2021 All Wards	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Strategic Growth (Councillor Michael Hardware) Andrew Bramidge
I013 052	Adoption of Harlow Design Guide	Cabinet	2 Dec 2021	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Strategic Growth (Councillor Michael Hardware) Andrew Bramidge

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I013 043	Contract Award for External Refurbishment at 106-116, 38-42, 45-49, 7-17 and 85-95 Five Acres	Cabinet	2 Dec 2021 Toddbrook	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter) Andrew Murray
I013 044	Contract Award for External Refurbishment at 19-22, 35-38, 41-44, 55-58, 158-161, 167-170, 189-192 and 198-201 Potters Field	Cabinet	2 Dec 2021 Harlow Common	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter) Andrew Murray
I012 617	Debt Write Offs	Cabinet	2 Dec 2021	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Finance and Governance (Councillor Russell Perrin) Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I012 613	Referral from Cabinet Policy Development Working Group - Treasury Management Strategy Statement 2021/22: Mid-Year Review	Cabinet	2 Dec 2021	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Finance and Governance (Councillor Russell Perrin) Simon Freeman
I012 131	Referral from Cabinet Policy Development Working Group - Housing Strategy	Cabinet	27 Jan 2022	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Strategic Growth (Councillor Michael Hardware) Jane Greer
I012 618	Referral from Cabinet Policy Development Working Group - Local Council Tax Support Scheme Proposals	Cabinet	2 Dec 2021	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Finance and Governance (Councillor Russell Perrin) Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I012 620	Medium Term Financial Strategy 2022/23 - 2024/25	Cabinet	27 Jan 2022	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Finance and Governance (Councillor Russell Perrin) Simon Freeman
I012 621	General Fund Budget 2022/23	Cabinet	27 Jan 2022	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Finance and Governance (Councillor Russell Perrin) Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I012 622	Housing Revenue Account Business Plan 2021-2051	Cabinet	27 Jan 2022	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter), Portfolio Holder for Finance and Governance (Councillor Russell Perrin) Andrew Murray, Simon Freeman
I012 623	Housing Revenue Account Budget 2022/23	Cabinet	27 Jan 2022	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter), Portfolio Holder for Finance and Governance (Councillor Russell Perrin) Andrew Murray, Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I012 624	Capital and Treasury Report 2022	Cabinet	27 Jan 2022	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Finance and Governance (Councillor Russell Perrin) Simon Freeman
I012 625	Capital Programmes 2021/22 - 2023/24	Cabinet	27 Jan 2022	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter), Portfolio Holder for Finance and Governance (Councillor Russell Perrin) Andrew Murray, Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I012 875	Community Safety Strategy	Cabinet	27 Jan 2022 All Wards	Key decision: Yes Likely exemption status: Open	Officer's report	Deputy Leader and Portfolio Holder for Community Resilience (Councillor Joel Charles) Jane Greer
I012 626	Joint Finance and Performance Report, Quarter 3 2021/22	Cabinet	24 Mar 2022	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Finance and Governance (Councillor Russell Perrin) Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I012 627	Housing Revenue Account, Quarter 3 Finance Report 2021/22	Cabinet	24 Mar 2022	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter), Portfolio Holder for Finance and Governance (Councillor Russell Perrin) Andrew Murray, Simon Freeman
I012 628	Capital Programme, Quarter 3 Finance Report 2021/22	Cabinet	24 Mar 2022	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter), Portfolio Holder for Finance and Governance (Councillor Russell Perrin) Andrew Murray, Simon Freeman

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I012 714	Adoption of Open Space Supplementary Planning Document	Cabinet	24 Mar 2022 All Wards	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Strategic Growth (Councillor Michael Hardware) Andrew Bramidge
I012 876	Community Engagement Strategy	Cabinet	24 Mar 2022 All Wards	Key decision: Yes Likely exemption status: Open	Officer's report	Deputy Leader and Portfolio Holder for Community Resilience (Councillor Joel Charles) Jane Greer
I013 045	Fire Safety Works - Willowfield Tower, Nicholls Tower and Moor Tower	Cabinet	24 Mar 2022 Bush Fair; Toddbrook	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter) Andrew Murray

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I013 046	Fire Safety Works - Brenthall Tower 1-28, Brenthall Tower 29-56 and Stort Tower	Cabinet	24 Mar 2022 Harlow Common; Mark Hall	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter) Andrew Murray
I013 047	Fire Safety Works - Morley Grove Blocks	Cabinet	24 Mar 2022 Little Parndon and Hare Street	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter) Andrew Murray
I013 048	Fire Safety Works - Joyners Field	Cabinet	24 Mar 2022 Staple Tye	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter) Andrew Murray
I013 049	Contract Award for External Refurbishment at 89-104, 123-125, 134-138, 196-199 and 236-240 Hollyfield	Cabinet	24 Mar 2022 Great Parndon	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter) Andrew Murray

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I012 629	Debt Write Offs	Cabinet	24 Mar 2022	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Finance and Governance (Councillor Russell Perrin) Simon Freeman