

# Harlow Council Forward Plan

This plan contains all decisions that the Council's Cabinet expects to take over the coming year. Where relevant, each decision has been identified as a Key Decision or as involving consideration in private session.

The definition of a Key Decision is given in Article 12 of the Council's Constitution but is also set out here for clarity.

A 'Key Decision' means a Cabinet/Portfolio Holder decision which is likely:

- a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, expenditure or savings are deemed to be significant if they exceed £50,000
- b) to be significant in terms of its effects on communities living in an area comprising two or more wards in Harlow.

Each decision listed in this Forward Plan has been assigned an exemption status as follows:

**Open** – members of the press and public are expected to be allowed to attend during consideration of this matter.

**Confidential** – members of the press and public are expected to be excluded during consideration of this matter. The reasons for this exclusion will be stated in column 5, and relate to a lawful power to exclude the press and public when specific classes of information are being discussed, as contained in the [Local Government Act 1972](#).

A Decision Notice for each Key Decision is published within five days of it being made. Decision Notices and documents to be considered by decision makers are open for inspection on the Council's website [www.harlow.gov.uk](http://www.harlow.gov.uk) and at the Civic Centre, The Water Gardens, Harlow, CM20 1WG. Representations on an upcoming key decision can be made by writing to the Chief Executive, using the address above.

The current members of the Cabinet are as listed on the Council's website at the following page <http://moderngov.harlow.gov.uk/mgCommitteeDetails.aspx?ID=121>

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I012 619	Corporate Strategy	Cabinet	2 Dec 2021	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Leader of the Council (Councillor Russell Perrin)  Brian Keane
I012 614	Joint Finance and Performance Report, Quarter 2 2021/22	Cabinet	2 Dec 2021	Key decision: <b>No</b>  Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Finance (Councillor James Leppard)  Simon Freeman
I012 615	Housing Revenue Account, Quarter 2 Finance Report 2021/22	Cabinet	2 Dec 2021	Key decision: <b>No</b>  Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter), Portfolio Holder for Finance (Councillor James Leppard)  Andrew Murray, Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I012 616	Capital Programmes, Quarter 2 Finance Report 2021/22	Cabinet	2 Dec 2021	Key decision: <b>No</b>  Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter), Portfolio Holder for Finance (Councillor James Leppard)  Andrew Murray, Simon Freeman
I013 052	Adoption of Harlow Design Guide	Cabinet	2 Dec 2021	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Regeneration (Councillor Dan Swords)  Andrew Bramidge
I012 847	Partnership Grant Review	Cabinet	2 Dec 2021	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Deputy Leader and Portfolio Holder for Business and Community Resilience (Councillor Joel Charles)  Jane Greer

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I013 044	Contract Award for External Refurbishment at 19-22, 35-38, 41-44, 55-58, 158-161, 167-170, 189-192 and 198-201 Potters Field	Cabinet	2 Dec 2021  Harlow Common	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter)  Andrew Murray
I012 712	Referral from Cabinet Policy Development Working Group - Open Space Supplementary Planning Document - Approval for Consultation	Cabinet	2 Dec 2021  All Wards	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Regeneration (Councillor Dan Swords)  Andrew Bramidge
I012 613	Referral from Cabinet Policy Development Working Group - Treasury Management Strategy Statement 2021/22: Mid-Year Review	Cabinet	2 Dec 2021	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Finance (Councillor James Leppard)  Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I012 618	Referral from Cabinet Policy Development Working Group - Local Council Tax Support Scheme Proposals	Cabinet	2 Dec 2021	Key decision: <b>Yes</b> Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Finance (Councillor James Leppard)  Simon Freeman
I012 620	Medium Term Financial Strategy 2022/23 - 2024/25	Cabinet	27 Jan 2022	Key decision: <b>Yes</b> Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Finance (Councillor James Leppard)  Simon Freeman
I012 621	General Fund Budget 2022/23	Cabinet	27 Jan 2022	Key decision: <b>Yes</b> Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Finance (Councillor James Leppard)  Simon Freeman

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I012 622	Housing Revenue Account Business Plan 2021-2051	Cabinet	27 Jan 2022	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter), Portfolio Holder for Finance (Councillor James Leppard)  Andrew Murray, Simon Freeman
I012 623	Housing Revenue Account Budget 2022/23	Cabinet	27 Jan 2022	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter), Portfolio Holder for Finance (Councillor James Leppard)  Andrew Murray, Simon Freeman
I012 624	Capital and Treasury Report 2022	Cabinet	27 Jan 2022	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Finance (Councillor James Leppard)  Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I012 625	Capital Programmes 2021/22 - 2023/24	Cabinet	27 Jan 2022	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter), Portfolio Holder for Finance (Councillor James Leppard)  Andrew Murray, Simon Freeman
I012 484	Use of Compulsory Purchase Orders to Advance the Development of Harlow and Gilston Garden Town	Cabinet	27 Jan 2022  Little Parndon and Hare Street; Mark Hall; Netteswell	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Strategic Growth (Councillor Michael Hardware)  Andrew Bramidge
I012 713	Development of a Local Community Infrastructure Levy	Cabinet	27 Jan 2022  All Wards	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Strategic Growth (Councillor Michael Hardware)  Andrew Bramidge

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I013 229	Approval of London Road North LDO Amendments	Cabinet	27 Jan 2022  Church Langley; Mark Hall; Old Harlow	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Regeneration (Councillor Dan Swords)  Andrew Bramidge
I012 926	Operational Buildings FM Contract Award	Cabinet	27 Jan 2022  Toddbrook	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Finance (Councillor James Leppard)  Simon Freeman
I013 288	Adoption of Town Centre Masterplan	Cabinet	24 Mar 2022  All Wards	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Regeneration (Councillor Dan Swords), Portfolio Holder for Strategic Growth (Councillor Michael Hardware)  Andrew Bramidge, Jane Greer



Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I012 626	Joint Finance and Performance Report, Quarter 3 2021/22	Cabinet	24 Mar 2022	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Finance (Councillor James Leppard)  Simon Freeman
I012 627	Housing Revenue Account, Quarter 3 Finance Report 2021/22	Cabinet	24 Mar 2022	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter), Portfolio Holder for Finance (Councillor James Leppard)  Andrew Murray, Simon Freeman
I012 628	Capital Programme, Quarter 3 Finance Report 2021/22	Cabinet	24 Mar 2022	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter), Portfolio Holder for Finance (Councillor James Leppard)  Andrew Murray, Simon Freeman

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I012 714	Adoption of Open Space Supplementary Planning Document	Cabinet	24 Mar 2022  All Wards	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Regeneration (Councillor Dan Swords)  Andrew Bramidge
I012 875	Community Safety Strategy	Cabinet	24 Mar 2022  All Wards	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Deputy Leader and Portfolio Holder for Business and Community Resilience (Councillor Joel Charles)  Jane Greer
I012 876	Community Engagement Strategy	Cabinet	24 Mar 2022  All Wards	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Deputy Leader and Portfolio Holder for Business and Community Resilience (Councillor Joel Charles)  Jane Greer

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I013-045	Fire Safety Works - Willowfield Tower, Nicholls Tower and Moor Tower	Cabinet	24 Mar 2022  Bush Fair; Toddbrook	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter)  Andrew Murray
I013-046	Fire Safety Works - Brenthall Tower 1-28, Brenthall Tower 29-56 and Stort Tower	Cabinet	24 Mar 2022  Harlow Common; Mark Hall	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter)  Andrew Murray
I013-047	Fire Safety Works - Morley Grove Blocks	Cabinet	24 Mar 2022  Little Parndon and Hare Street	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter)  Andrew Murray
I013-048	Fire Safety Works - Joyners Field	Cabinet	24 Mar 2022  Staple Tye	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter)  Andrew Murray

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I013 043	Contract Award for External Refurbishment at 106-116, 38-42, 45-49, 7-17 and 85-95 Five Acres	Cabinet	24 Mar 2022  Toddbrook	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter)  Andrew Murray
I013 049	Contract Award for External Refurbishment at 89-104, 123-125, 134-138, 196-199 and 236-240 Hollyfield	Cabinet	24 Mar 2022  Great Parndon	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter)  Andrew Murray
I012 629	Debt Write Offs	Cabinet	24 Mar 2022	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Finance (Councillor James Leppard)  Simon Freeman
I012 131	Referral from Cabinet Policy Development Working Group - Housing Strategy	Cabinet	24 Mar 2022	Key decision: <b>Yes</b>  Likely exemption status: <b>Open</b>	Officer's report	Portfolio Holder for Housing (Councillor Simon Carter)  Jane Greer