

**MINUTES OF THE LICENSING COMMITTEE  
HELD ON**

16 November 2021

7.30 - 8.37 pm

**PRESENT**

**Committee Members**

Councillor Nick Churchill (Chair)  
Councillor Clive Souter (Vice-Chair)  
Councillor David Carter  
Councillor Joel Charles  
Councillor Maggie Hulcoop  
Councillor Jodi Dunne  
Councillor Andrew Johnson  
Councillor John Steer

**Officers**

Hannah Criddle, Governance Support Officer  
Michael Pitt, Environment and Licensing Manager  
Adam Sherwood, Senior Licensing Officer  
Denise Westwood, Assistant FCilex

21. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Gareth Williams.

22. **DECLARATIONS OF INTEREST**

None.

23. **MINUTES**

**RESOLVED** that the minutes of the meeting on 7 September 2021 are agreed and signed as a correct record by the Chair.

24. **MATTERS ARISING**

None.

25. **WRITTEN QUESTIONS AND PETITIONS**

None.

26. **COMMITTEE WORK PLAN**

Michael Pitt, Licensing and Environment Manager, advised that a report on Street Drinking would be added to the work plan for January 2022 and one

of the reports regarding DfT standards would be deferred until March 2021.

Councillor Hulcoop suggested that a report on changes to Council procedures as a result of the Covid-19 pandemic e.g. online driver licence applications be brought to Committee. Michael Pitt confirmed that this could be added to the work plan for March 2022.

**RESOLVED** that the work plan was noted.

27. **HARLOW COUNCIL FOOD SAFETY ENFORCEMENT PLAN 2021/2022**

The Committee received a report on the Food Safety Enforcement Service Plan for 2021/22.

**RESOLVED** that:

**A** The Committee approves the Food Safety Act Service Plan attached as Appendix A to the report.

28. **UPDATE REPORT FOLLOWING STREET TRADING POLICY CONSULTATION (CONSULTATION ENDS 24 AUGUST 2021)**

The Committee received a report on the adoption of Street Trading Policy.

The Committee agreed that further consultation be carried out with schools on the proposed 50m parking restriction for street traders.

**RESOLVED** that:

**A** The Committee consider the proposed street trading policy, as set out at Appendix 2 to this report, representations made on consultation concerning the proposed street trading policy, as set out in Appendix 1 to the report, and determine whether any amendments to the draft policy are required.

**B** Subject to A above, the Committee recommend to Full Council adoption of the proposed Street Trading Policy 2021 – 2026, as set out in Appendix 2 to this report.

**C** The Committee agreed that further consultation be carried out with schools on the proposed 50m parking restrictions for street traders.

29. **REVIEW GAMBLING LICENSING POLICY STATEMENT**

The Committee received a report on the proposed replacement Gambling Licensing Policy.

**RESOLVED** that:

**A** The Licensing Committee approve the issue of the proposed replacement Gambling Act Licensing Policy, as set out in Appendix 1 to the report, for consultation.

**B** A further report to be presented which shall set out any representations received following the proposed ten week consultation.

30. **REFERENCES FROM OTHER COMMITTEES**

None.

31. **MATTERS OF URGENT BUSINESS**

None.

CHAIR OF THE COMMITTEE