

Appendix C

Harlow District Council: Electoral Review Timetable

These timetables outline the key dates and activities for both the Council (shown in bold) and the Commission during the review process.

Preliminary Period

Briefings	Attendees		Key Dates
	Council	LGBCE	
Initial Meeting	Council Leader Chief Executive	Chair Chief Executive	19/08/2021
Officer Briefing	Council Officers involved in review	Review Manager Review Officer	Officer Briefing – 02/09/2021
Group Leaders Briefing	Council Group Leaders	Lead Commissioner Review Manager Review Officer	Group Leaders and Full Council - TBC
Full Council Briefing	All Councillors	Lead Commissioner Review Manager Review Officer	
Parish/Town Council & Local Groups Briefing	Not required	Review Manager Review Officer	TBC

Council Size

Activity	Involvement		Key Dates
	Council	LGBCE	
Develop council size proposal	Council Political Groups	Officers will be available to answer any technical queries on making a submission.	Until March 2022
Submission of council size proposals	Council Political Groups	Officers will acknowledge receipt of submissions.	18 March 2022
Commission Meeting: Council Size	Not required	Commission	19 April 2022

Warding Patterns

Activity	Involvement		Key Dates
	Council	LGBCE	
Consultation on warding patterns	Council Political Groups General Public	Run consultation, collate & analyse responses.	10 May 2022 – 18 July 2022
Commission Meeting: Draft Recommendations	Not required	Commission	20 September 2022
Consultation on Draft Recommendations	Council Political Groups General Public	Publish draft recommendations. Run consultation, collate & analyse responses.	4 October 2022 – 12 December 2022
Commission Meeting: Final Recommendations	Not required	Commission	13 February 2023

Order

Activity	Involvement		Key Dates
	Council	LGBCE	
Order laid	Not required	Commission	Spring 2023
Order made	Not required	Commission	Spring 2023
Implementation	Council	Not required	2024