

Scrutiny Committee – Review Topic Submission Form

Councillor Name and other Councillors supporting submission	Tony Edwards
Review Topic	Council Garages
Links to the Council's priorities	Efficient use of Council resources and green agenda
What priority level is this item?	Medium/High
Terms of reference (to include the scope of the review)	Review of existing Garage usage To explore options for Council garages/parking spaces to have E charging facilities
Purpose and objective of the review	To have an understanding of the potential for Council garage to be used or e charging of vehicles
Methodology/approach (methods to be used for gathering evidence)	
Written evidence required	Summary report on current usage / vacancy rates and state of existing stock
Potential witnesses	Council Officers
Potential Stakeholder involvement (who are the stakeholders and how will their views be sought)	
Site visits (where and when)	if necessary
Publicity (methods to be used)	

Resources (people, expenditure)	Officer time Consultant Time (if required)
Barriers/dangers/risks (any weaknesses or potential pitfalls in the review)	
Measures of success	Proposals for recommendation to Cabinet