

Scrutiny Committee – Review Topic Submission Form

Councillor Name and other Councillors supporting submission	Cllr Tony Edwards Cllr Lanie Shears Cllr David Carter
Review Topic	Roofing and Major Repairs to Council Houses
Links to the Council’s priorities	<i>As a Council we have a statutory responsibility to maintain our Housing Stock beyond this we also have a responsibility to minimise stress and anxiety for our residents where we can</i>
What priority level is this item?	<i>Urgent</i>
Terms of reference (to include the scope of the review)	<i>To review the process whereby major repairs to the housing stock are identified and prioritised. To review the relationship between the capital programme and funding for cyclical maintenance To make recommendations to Cabinet</i>
Purpose and objective of the review	It has become apparent that there are more than 60 houses that are currently temporarily “sheeted” and that it can take up to 4 years for houses to be reroofed. <ol style="list-style-type: none"> 1. To understand the number of other major repairs “outstanding” and the length of time it is taking for work to be completed. 2. To understand the budgetary processes and constraints 3. To make recommendations regarding the prioritising of work and budgetary processes
Methodology/approach (methods to be used for gathering evidence)	<i>Portfolio Holders and Officers to</i> <ol style="list-style-type: none"> 1. <i>Present reports on the scale of the task.</i> 2. <i>Outline existing the Budgetary and Decision-making Process</i> 3. <i>Make recommendations as to the ways the process can be improved to reduce the time it is taking to carry out major repairs.</i>
Written evidence required	Spread sheets on outstanding work – giving details of task required and existing time scales for work to

	be completed
Potential witnesses	<i>Relevant Portfolio Holders Director for Housing. Finance Director CEO HTS</i>
Potential Stakeholder involvement (who are the stakeholders and how will their views be sought)	Residents – Stakeholder Group
Site visits (where and when)	Not applicable
Publicity (methods to be used)	
Resources (people, expenditure)	Officer Time
Barriers/dangers/risks (any weaknesses or potential pitfalls in the review)	
Measures of success	Transparent process for agreeing priorities and timescales for work Evidence that the length of time it is taking for major repair to be carried is significantly reduced.