

[REDACTED]

From: Bilqees Akhtar [REDACTED]
Sent: 09 March 2023 22:42
To: Licensing Harlow
Subject: EXTERNAL - Re: Licensing application - Imran News agents

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Good Evening,

I am just emailing to let you know that I have no objections to the conditions you have proposed.

I would like to say that while I have no objections to the condition of an incident log and what you require to be recorded as part of this log, it does appear to be aimed more towards Premises licences which supply alcohol ON the premises (Bars, Clubs etc) rather than an OFF licence. I can only see a couple of conditions on the incident log which would be applicable so there would not be much recorded in this log. I however do not have any objections to this condition.

Kind regards

Balqees

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From: Licensing Harlow [REDACTED]
Sent: Thursday, February 23, 2023 1:58:37 PM
To: [REDACTED]
Subject: Licensing application - Imran News agents

Good afternoon Balqees,

Thank you for your time this afternoon .

Having reviewed your application for an alcohol licence ,

Can I ask that the following conditions are considered to uphold the licensing objectives .

If you are in agreement please reply to this email to that effect .

Should you have any questions please don't hesitate to contact me .

- An individual may not supply alcohol unless that individual has the written consent of the Designated Premises Supervisor or other employed Personal Licence Holder.
- A written record of this consent will be retained on the premises at all times when such an individual supplies or proposes to supply alcohol and be made available immediately upon reasonable request of the police or licensing authority.

- The premises shall have installed and maintain a closed circuit television surveillance (CCTV) system which at all times complies with the below requirements:
 - i. CCTV will be provided in the form of a recordable system, capable of providing pictures of evidential quality {in all lighting conditions} particularly facial recognition;
 - ii. CCTV cameras shall cover all entrances {and exits} and the areas where alcohol sales take place;
 - iii. Equipment must be maintained in good working order, be correctly time and date stamped, recordings must be kept in good working order and kept for a minimum period of {31} days;
 - iv. To have a member of staff on duty during the time that licensable activities are in effect who has the ability to download images.
 - An incident log shall be kept at the premises, and made immediately available to police or licensing authority staff upon reasonable request.
 - The log must be completed as soon as is possible and within any case within 4 hours of the occurrence and shall record the following:
 - (a) {all crimes reported to the venue}
 - (b) {all ejections of patrons}
 - (c) {any complaints received concerning crime and disorder}
 - (d) {any incidents of disorder}
 - (e) {all seizures of drugs or offensive weapons}
 - (f) {any faults in a CCTV system, searching equipment or scanning equipment mandated as a condition of the licence}
 - The incident log shall either be electronic or maintained in a bound document with individually numbered pages and be retained for at least {12} months from the date of the last entry.
- The premises shall clearly display signs at the each point of sale and in areas where alcohol is displayed advising customers that a 'Challenge 25' policy is in force.
- At the point of sale, such signs shall be a minimum size of 200mm x 148mm.



Ronan McManus [REDACTED]
Senior Licensing Officer

[REDACTED] [REDACTED]
[REDACTED] Braintree Police Station, Blyth's Meadow, Braintree. CM7 3DJ

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