

REPORT TO: LICENSING COMMITTEE

DATE: 4 JULY 2023

TITLE: LICENSING ACT POLICY CONSULTATION

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RECOMMENDED that:

- A** The Committee approves the draft Licensing Act 2003 Statement of Licensing Policy 2024-2029, as set out in Appendix A to the report, and instructs a 10-week public consultation.
- B** Following the consultation, a report be brought to this Committee to consider any responses and to recommend to Full Council adoption of the Statement of Licensing Policy 2024-2029.

BACKGROUND

1. Section 5 of the Licensing Act 2003 requires that local authorities consult and review their Statement of Licensing Policy every five years.
2. The Council's Statement of Licensing Policy was originally based on the Essex Model Policy developed by Essex Licensing Authorities, Essex Police and Essex County Fire and Rescue Service. Minor revisions and amendments have been made to the policy since its inception to reflect the local needs and changes to legislation and guidance.

ISSUES/PROPOSALS

3. It is recommended that the draft policy is consulted on for a 10-week period, commencing 17 July 2023 until 25 September 2023.
4. The Act requires consultation with Responsible Authorities as well as other relevant authorities or organisations, Appendix B and C of the draft policy contains a list of consultees. The Act also provides to consult with such persons to be representative holders of premises licences, club premises certificates and personal licences.
5. The proposed draft Statement of Licensing Policy 2024-2029 is set out in Appendix A to the report.

IMPLICATIONS

Strategic Growth and Regeneration

As set out in the report.

Author: James Gardner, Assistant Director Regeneration and Commercial Development

Finance

None specific.

Author: Simon Freeman, Deputy Chief Executive and Director of Finance

Housing

As contained within the report.

Author: Neil Euesden, Interim Director of Housing

Communities and Environment

The Licensing policy sets out the four key objectives which all contribute to creating a better and safer local environment across Harlow's communities.

Author: Simon Freeman, Deputy Chief Executive and Director of Finance

Governance and Corporate Services

Implementation of this policy will satisfy the Local Authority's statutory obligations required under the Licensing Act 2003.

Author: Simon Hill, Director of Governance and Corporate Services

Appendices

Appendix A - Draft Harlow Council Statement of Licensing Policy 2024 - 2029

Background Papers

[Harlow Council Statement of Licensing Policy 2019 - 2024](#)

[Licensing Act 2003](#)

[Licensing Act 2003 Councillor's Handbook](#)

[Secretary of State's Revised Guidance issued under section 182 of the Licensing Act 2003 \(December 2022\)](#)

Glossary of terms/abbreviations used

None