

Appendix 1 – written resolution for HTS Group Limited

Company number 09929960

PRIVATE COMPANY LIMITED BY SHARES

WRITTEN RESOLUTION

of

HTS Group Limited (Company)

DATE: 2023 (Circulation Date)

Pursuant to Chapter 2 of Part 13 of the Companies Act 2006, the member of the Company has required the Company to propose that the resolution below is passed as a special resolution (**Resolution**).

SPECIAL RESOLUTION

1. **THAT** the articles of association in the form attached to this written resolution be approved and adopted as the articles of association of the Company to the exclusion of and in substitution for the Company's existing articles of association.
2. **THAT** the Company as shareholder passes the resolutions that relate to HTS (Property and Environment) Limited and HTS (Housing and Regeneration) Limited attached to this resolution
3. **THAT** the Company complies with all directions of Harlow District Council as sole shareholder to consider the restructuring of the HTS group of companies.

AGREEMENT

Please read the notes at the end of this document before signifying your agreement to the Resolution.

The undersigned, being the eligible members entitled to vote on the Resolution on the Circulation Date, hereby irrevocably agrees to the Resolution.

Signed by _____

For and on behalf of Harlow District Council

Date

NOTES

1. If you agree with the Resolution, please indicate your agreement by signing and dating this document where indicated above and returning the signed version, using one of the following delivery methods:

By hand: delivering the signed copy to the Company's registered office.

By post: returning the signed copy by post to the Company's registered office.

E-mail: by attaching a scanned copy of the signed document to an email and sending it to the directors of the Company.

DocuSign: where the Resolution is sent to the shareholder via DocuSign, you should complete the signing process within the signature platform and select "Finish".

You may not return the Resolution to the Company by any other method.

If you do not agree to the Resolution, you do not need to do anything: you will not be deemed to agree if you fail to reply.

2. Once you have indicated your agreement to the Resolution, you may not revoke your agreement.
3. Unless, by the date falling 28 days from the Circulation Date, sufficient agreement has been received for the Resolution to pass, it will lapse. If you agree to the Resolution, please ensure that your agreement reaches us before or on this date.
4. In the case of joint holders of shares, only the vote of the senior holder who votes will be counted by the Company. Seniority is determined by the order in which the names of the joint holders appear in the register of members.
5. If you are signing this document on behalf of a person under a power of attorney or other authority please send a copy of the relevant power of attorney or authority when returning this document.

Appendix 2 – written resolution for HTS P&E

Company number 09929963

PRIVATE COMPANY LIMITED BY SHARES

WRITTEN RESOLUTION

of

HTS (Property and Environment) Limited (Company)

DATE: 2023 (Circulation Date)

Pursuant to Chapter 2 of Part 13 of the Companies Act 2006, the member of the Company has required the Company to propose that the resolution below is passed as a special resolution (**Resolution**).

SPECIAL RESOLUTION

1. **THAT** the articles of association in the form attached to this written resolution be approved and adopted as the articles of association of the Company to the exclusion of and in substitution for the Company's existing articles of association.
2. **THAT** the Company complies with all directions of HTS Group Limited as sole shareholder and Harlow District Council to consider the restructuring of the HTS group of companies.

AGREEMENT

Please read the notes at the end of this document before signifying your agreement to the Resolution.

The undersigned, being the eligible members entitled to vote on the Resolution on the Circulation Date, hereby irrevocably agrees to the Resolution.

Signed by _____

For and on behalf of HTS Group Limited

Date

NOTES

1. If you agree with the Resolution, please indicate your agreement by signing and dating this document where indicated above and returning the signed version, using one of the following delivery methods:

By hand: delivering the signed copy to the Company's registered office.

By post: returning the signed copy by post to the Company's registered office.

E-mail: by attaching a scanned copy of the signed document to an email and sending it to the directors of the Company.

DocuSign: where the Resolution is sent to the shareholder via DocuSign, you should complete the signing process within the signature platform and select "Finish".

You may not return the Resolution to the Company by any other method.

If you do not agree to the Resolution, you do not need to do anything: you will not be deemed to agree if you fail to reply.

2. Once you have indicated your agreement to the Resolution, you may not revoke your agreement.
3. Unless, by the date falling 28 days from the Circulation Date, sufficient agreement has been received for the Resolution to pass, it will lapse. If you agree to the Resolution, please ensure that your agreement reaches us before or on this date.
4. In the case of joint holders of shares, only the vote of the senior holder who votes will be counted by the Company. Seniority is determined by the order in which the names of the joint holders appear in the register of members.
5. If you are signing this document on behalf of a person under a power of attorney or other authority please send a copy of the relevant power of attorney or authority when returning this document.

Appendix 3 – written resolution for HTS H&R

Company number 11499394

PRIVATE COMPANY LIMITED BY SHARES

WRITTEN RESOLUTION

of

HTS (Housing and Regeneration) Limited (Company)

DATE: 2023 (Circulation Date)

Pursuant to Chapter 2 of Part 13 of the Companies Act 2006, the member of the Company has required the Company to propose that the resolution below is passed as a special resolution (**Resolution**).

SPECIAL RESOLUTION

1. **THAT** the articles of association in the form attached to this written resolution be approved and adopted as the articles of association of the Company to the exclusion of and in substitution for the Company's existing articles of association.
2. **THAT** the Company complies with all directions of HTS Group Limited as sole shareholder and Harlow District Council to consider the restructuring of the HTS group of companies.

AGREEMENT

Please read the notes at the end of this document before signifying your agreement to the Resolution.

The undersigned, being the eligible members entitled to vote on the Resolution on the Circulation Date, hereby irrevocably agrees to the Resolution.

Signed by _____

For and on behalf of HTS Group Limited

Date

NOTES

1. If you agree with the Resolution, please indicate your agreement by signing and dating this document where indicated above and returning the signed version, using one of the following delivery methods:

By hand: delivering the signed copy to the Company's registered office.

By post: returning the signed copy by post to the Company's registered office.

E-mail: by attaching a scanned copy of the signed document to an email and sending it to the directors of the Company.

DocuSign: where the Resolution is sent to the shareholder via DocuSign, you should complete the signing process within the signature platform and select "Finish".

You may not return the Resolution to the Company by any other method.

If you do not agree to the Resolution, you do not need to do anything: you will not be deemed to agree if you fail to reply.

2. Once you have indicated your agreement to the Resolution, you may not revoke your agreement.
3. Unless, by the date falling 28 days from the Circulation Date, sufficient agreement has been received for the Resolution to pass, it will lapse. If you agree to the Resolution, please ensure that your agreement reaches us before or on this date.
4. In the case of joint holders of shares, only the vote of the senior holder who votes will be counted by the Company. Seniority is determined by the order in which the names of the joint holders appear in the register of members.
5. If you are signing this document on behalf of a person under a power of attorney or other authority please send a copy of the relevant power of attorney or authority when returning this document.

Appendix 4 – written resolution for HTS H&R

Company number 13804923

PRIVATE COMPANY LIMITED BY SHARES

WRITTEN RESOLUTION

of

HTS P&E Services Limited (Company)

DATE: 2023 (Circulation Date)

Pursuant to Chapter 2 of Part 13 of the Companies Act 2006, the member of the Company has required the Company to propose that the resolution below is passed as a special resolution (**Resolution**).

SPECIAL RESOLUTION

1. **THAT** the Company complies with all directions of HTS Group Limited as sole shareholder and Harlow District Council to consider the restructuring of the HTS group of companies.

AGREEMENT

Please read the notes at the end of this document before signifying your agreement to the Resolution.

The undersigned, being the eligible members entitled to vote on the Resolution on the Circulation Date, hereby irrevocably agrees to the Resolution.

Signed by _____

For and on behalf of HTS Group Limited

Date

NOTES

6. If you agree with the Resolution, please indicate your agreement by signing and dating this document where indicated above and returning the signed version, using one of the following delivery methods:

By hand: delivering the signed copy to the Company's registered office.

By post: returning the signed copy by post to the Company's registered office.

E-mail: by attaching a scanned copy of the signed document to an email and sending it to the directors of the Company.

DocuSign: where the Resolution is sent to the shareholder via DocuSign, you should complete the signing process within the signature platform and select "Finish".

You may not return the Resolution to the Company by any other method.

If you do not agree to the Resolution, you do not need to do anything: you will not be deemed to agree if you fail to reply.

7. Once you have indicated your agreement to the Resolution, you may not revoke your agreement.
8. Unless, by the date falling 28 days from the Circulation Date, sufficient agreement has been received for the Resolution to pass, it will lapse. If you agree to the Resolution, please ensure that your agreement reaches us before or on this date.
9. In the case of joint holders of shares, only the vote of the senior holder who votes will be counted by the Company. Seniority is determined by the order in which the names of the joint holders appear in the register of members.
10. If you are signing this document on behalf of a person under a power of attorney or other authority please send a copy of the relevant power of attorney or authority when returning this document.