

PORTFOLIO HOLDERS DECISION NOTICE

22 January 2024

(Published 25 January 2024)

This document lists the decision taken by the Portfolio Holder for Finance and Governance on 22 January 2024.

A decision may be implemented with immediate effect, unless it is eligible for call-in as identified below, whereupon a decision will not be implemented until five working days have elapsed.

Decision Taker	Decision	Reasons for Decision	Any Options Rejected	Declared Conflict of Interest?	Eligible for Call-In?
Portfolio Holder for Finance and Governance Councillor James Leppard	<u>Contract award – Latton Bush Centre South Boiler House Boiler Replacement Scheme</u> RESOLVED that the Business Case submission by HTS (Property & Environment) Ltd ('HTS') be accepted in the sum of £432,213 for works to replace boilers within the Latton Bush Centre South Boiler House.	To enable the Council to enter a formal contract for the replacement of boilers at the Latton Bush Centre in accordance with Contracts Standing Orders.	Harlow Council has both a statutory and contractual obligation to maintain adequate environmental and working conditions within the Latton Bush Centre; therefore works to replace the failing existing heating systems are essential.	None.	Yes

Alternative procurement options for commissioning the necessary works have been considered, including an open competitive tender, however for the following reasons Officers have elected to procure the works via HTS utilising the established 'Business Case' process:

- HTS maintain the existing M&E installations at the Latton Bush

Centre under an existing facilities management services contract and thus have a significant vested interest in the success of the project;

- The main services contract between the Council and HTS requires Officers to consider HTS for capital works;
- HTS have an established supply chain for

commercial boiler replacements and a track record in delivering similar projects, including works within the Latton Bush Centre North Boiler House; and

- HTS' Business Case process includes an element of competitive market testing through the tendering of sub-

			contractor works packages.		
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