

SUMMARY OF GENERAL FUND REVENUE CARRYOVER REQUESTS 2023-24

Appendix F

SERVICE/COST CENTRE	AMOUNT	Description and reason for underspend	Contractually Committed (Y/N)	Will the carry over be spent for it's original purpose (Y/N)	If different - Justification	Consequence if carry over not approved	Previously been approved at Cabinet, part of approved 2023/24 budget? (Y/N)
	£						
COMMUNITIES AND ENVIRONMENT							
Environment Client Team	7,150	supplier to produce a tree strategy document for the management of Harlow's tree stock. Work has recently commenced and is ongoing.	Y	Y		Council may still be liable to pay for orders placed and being fulfilled. A good tree strategy will provide a better defence against claims and nuisance complaints and allow the council to maintain a healthier, safer tree stock.	Y
Environmental Health	13,623	Chevron Cleaning on Roundabouts (agreed in 2023/24 but delayed due to ECC Highways refusal to issue a traffic permit)	Y	Y		Insufficient budget for works to be carried out	Y
TOTAL FOR COMMUNITIES AND ENVIRONMENT	20,773						
GOVERNANCE AND CORPORATE SUPPORT							
Electoral Services	10,331	Canvassers Fees - change to working procedures following canvass reform	N	Y		Additional work on HDC to fund the statutory requirement to carry out the Annual Canvass a per legislation	Y
Electoral Services	3,053	Canvass - change to working procedures following canvass reform	N	Y		Additional work on HDC to fund the statutory requirement to carry out the Annual Canvass a per legislation	Y
Electoral Services	4,353	Postage - change to working procedures following canvass reform	N	Y		Additional work on HDC to fund the statutory requirement to carry out the Annual Canvass a per legislation	Y
Electoral Services	7,441	IT Consumables - money needed to fund tablets	N	Y		Due to a change in the electoral canvassing process, we need to fund new software and equipment to make the process of canvassing more effective.	Y
Human Resources	16,842	Commitment to training given following peer review but not commenced. RIPA training required but not commenced	N	Y		Not undertaking recommendation following peer review and reviewing the e-learning system for staff.	Y
Human Resources	1,996	Commitment to professional training given but not yet undertaken	N	Y		Not developing key senior employees in professional roles-limiting funds for professional development amongst all staff	Y
Human Resources	30,769	Consultancy Fees and consultancy costs	N	N (Partly)	will also support Occupational Health commitments in 2024/25	Resources will not be available in 2024/25 to support the service and Occupational Health requirements	Y
Human Resources	11,347	Recruitment Costs including Police Checks	N	N (Partly)	will also support Long Service Awards need to be reshaped for wider consideration of awards in 2024/25	Resources will not be available in 2024/25 to support the service and long service award requirements	Y
Legal Services	30,000	Visual files development	N	Y		Failure of disrepair case management system	Y
Land Charges	14,731	Work in progress for data cleansing of the Land Charges Register in readiness for the Land Registry transfer.	Y	Y		Data cleansing not completed therefore will not be ready for migration.	Y
Members	10,185	This is to be carried over to cover the cost of training as we have all out elections and all there will be a comprehensive training plan for Councillors	Y	Y		The Councillors may not be trained to carry out their elected duties adequately.	Y
Members	1,380	This is to be carried over to cover the cost of training as we have all out elections and all there will be a comprehensive training plan for Councillors	N	Y		The Councillors may not be trained to carry out their elected duties adequately.	Y
Civic Facilities	3,296	Awaiting ahu5 pressure test	Y	Y		Additional costs will be required in 24/25	Y
TOTAL FOR GOVERNANCE AND CORPORATE SUPPORT	145,724						
GRAND TOTALS	166,497						