

Appendix B

Pavement Licensing – Delegation of Functions

Matter to be dealt with	Delegation
Determination of Pavement Procedure, includes setting of local conditions (section 5) and licence length (section 4).	Licensing Committee
Determination of fees (section 2).	Licensing Committee
Grant of a Pavement Licence (with or without additional conditions) (section 3), and licence length.	Assistant Director Planning and Environment
Refusal of a Pavement Licence (section 3).	(1) Assistant Director Planning and Environment (2) Regulatory Sub-Committee - review procedure to appeal decision.
Service of Notice 6(1)(a) or 6(3) Revocation of a Pavement Licence.	Assistant Director Planning and Environment
Service of Remediation Notice 6(1)(b) for breach of any licence condition, to require the taking of steps to remedy the breach	Assistant Director Planning and Environment
Section 6(2) Where authority takes steps to remedy breach of conditions itself after failure by the licence-holder to comply, to recover costs of doing so from the licence-holder.	Assistant Director Planning and Environment
Section 6(4) Amend the licence, with consent of the licence holder, if; (a) the condition in section 6(3)(a) or (b) is met; or (b) a no-obstruction condition of the licence is not being complied with	Assistant Director Planning and Environment
Unauthorised use of the highway	
Service of Notice 7A(3) requiring person to remove furniture before a specified date and refrain from putting furniture on the highway unless authorised under a Pavement Licence, permission under Highways Act 1980 or permission under any other enactment.	Assistant Director Planning and Environment

Section 7A(4) to make arrangements for removal and storage of furniture in contravention of notice under section 7A(3), to require person to pay authority's reasonable costs to remove and store the furniture, and refuse to return the furniture until those reasonable costs are paid.	Assistant Director Planning and Environment
Section 7A(5) For unpaid reasonable costs or furniture is not recovered. To dispose of furniture by sale, or other means and retain any proceeds of sale.	Assistant Director Planning and Environment