

# MINUTES OF THE CLIMATE CHANGE TASK AND FINISH GROUP HELD ON

22 August 2024

2.00 - 3.20 pm

## PRESENT

### Committee Members

Councillor Jake Shepherd (Chair)  
Councillor Kay Morrison

### Officers

Vicky Forgione, Principal Forward Planning Officer  
Tanusha Waters, Assistant Director - Planning and Building Control  
Alan Evans, Interim Strategic Director  
Hannah Marriott, Governance Support Officer

## 1. APPOINTMENT OF CHAIR

**RESOLVED** that Councillor Jake Shepherd be elected as Chair.

## 2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Michael Garnett and Mark Ingall.

## 3. DECLARATIONS OF INTEREST

None.

## 4. TERMS OF REFERENCE

- To identify measures which could help the council meet its net zero targets following the declaration of a climate emergency.
- To work with Officers to develop strategies, action plans or similar that relate to Climate Change.
- To make recommendations to Cabinet, via the Scrutiny Committee, on the above
- Advise on priorities of focus in the Climate Change Strategy and forward plan of actions
- Develop monitoring/risk strategies of delivering Net Zero targets
- Facilitate collective action across departments
- Consider future budgets

5. **KEY DISCUSSION AND ACTION POINTS**

Vicky Forgione, Principal Forward Planning Officer, gave a presentation introduction to the draft Climate Change Strategy.

The Task and Finish group noted that Councillor Bentley was the Climate Change Tsar at Essex County Council. The group also noted that, once consultation had been carried out on the draft Climate Change Strategy, a report would go to Scrutiny and then to Cabinet for approval and adoption.

The group noted that currently there was no budget for climate change and that extra capacity would be needed.

The group agreed that it would like to invite Councillor Bentley to a future meeting.

Officers agreed to send the consultation strategy to the group after the meeting.

The group agreed to meet quarterly or more often if necessary. It was also suggested that officers consider creating a Microsoft Teams channel to allow members and officers to share documents.

CHAIR OF TASK AND FINISH GROUP