

Harlow Council Forward Plan

This plan contains all decisions that the Council's Cabinet expects to take over the coming year. Where relevant, each decision has been identified as a Key Decision or as involving consideration in private session.

The definition of a Key Decision is given in Article 12 of the Council's Constitution but is also set out here for clarity.

A 'Key Decision' means a Cabinet/Portfolio Holder decision which is likely:

- a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, expenditure or savings are deemed to be significant if they exceed £50,000; or
- b) to be significant in terms of its effects on communities living in an area comprising two or more wards in Harlow.

Each decision listed in this Forward Plan has been assigned an exemption status as follows:

Open – members of the press and public are expected to be allowed to attend during consideration of this matter.

Confidential – members of the press and public are expected to be excluded during consideration of this matter. The reasons for this exclusion will be stated in column 5, and relate to a lawful power to exclude the press and public when specific classes of information are being discussed, as contained in the [Local Government Act 1972](#).

A Decision Notice for each Key Decision is published within five days of it being made. Decision Notices and documents to be considered by decision makers are open for inspection on the Council's website www.harlow.gov.uk and at the Civic Centre, The Water Gardens, Harlow, CM20 1WG. Representations on an upcoming key decision can be made by writing to the Chief Executive, using the address above.

The current members of the Cabinet are as listed on the Council's website at the following page <http://moderngov.harlow.gov.uk/mgCommitteeDetails.aspx?ID=121>

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I004 723	Governance Arrangements for the Local Authority Trading Company	Cabinet	10 Dec 2015	Key decision: No Likely exemption status: Open	Officer's report	Leader of the Council (Councillor Jon Clempner) Graham Branchett
I004 536	Award of Contract - Stock Condition Survey	Cabinet	10 Dec 2015	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Graeme Bloomer
I003 198	Review of Polling Districts and Places	Cabinet	10 Dec 2015	Key decision: Yes Likely exemption status: Open	Officer's report	Brian Keane
I004 235	Joint Finance and Performance Report, Quarter 2 2015/16	Cabinet	10 Dec 2015	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I004 236	Housing Revenue Account, Quarter 2 Finance Report 2015/16	Cabinet	10 Dec 2015	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I004 237	Capital Programmes Quarter 2 Finance Report 2015/16	Cabinet	10 Dec 2015	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I004 238	Treasury Management 2015/16 Mid Year Report	Cabinet	10 Dec 2015	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I004 996	Amendments to Local Development Order for London Road South	Cabinet	10 Dec 2015 Old Harlow	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Graeme Bloomer

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I004 293	Corporate Plan 2016/17	Cabinet	28 Jan 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Leader of the Council (Councillor Jon Clempner) Malcolm Morley
I004 239	Medium Term Financial Strategy 2016/17	Cabinet	28 Jan 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I004 240	General Fund Budget 2016/17	Cabinet	28 Jan 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I004 241	Housing Revenue Account Business Plan 2015-2045	Cabinet	28 Jan 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I004 242	Housing Revenue Account Budget 2016/17	Cabinet	28 Jan 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I004 243	Capital Programmes 2016/17 - 2018/19	Cabinet	28 Jan 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I004 249	Treasury Management Strategy 2016/17	Cabinet	28 Jan 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I004 482	Award of Contract - Upgrade of Financial Management System	Cabinet	28 Jan 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I004 805	Nichollsfield Pavilion Refurbishment Works	Cabinet	28 Jan 2016 Bush Fair	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Graeme Bloomer
I001 165	Update: Regeneration of Slacksbury Hatch, Katherines Hatch, Elm Hatch and Bushey Croft Garage Sites	Cabinet	28 Jan 2016 Bush Fair; Little Parndon and Hare Street; Sumners and Kingsmoor; Toddbrook	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Jane Greer
I004 189	Customer Services Strategy	Cabinet	28 Jan 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Youth and Community (Councillor Emma Toal) Jane Greer

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I003 409	Appointment of a Joint Venture Development Partner for Enterprise Zone, London Road North	Cabinet	28 Jan 2016 Old Harlow	Key decision: Yes Likely exemption status: Confidential Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Officer's report	Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Malcolm Morley
I004 992	Award of Contract for Out of Hours Supported Housing Services	Cabinet	28 Jan 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Rod Truan) Andrew Murray
I004 244	Council Tax Resolution	Cabinet	25 Feb 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I004 945	Appointment of a Consultant to undertake Asbestos Surveys, Air Monitoring and Associated Services	Cabinet	25 Feb 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Rod Truan) Andrew Murray
I002 951	Review of Complaints Procedure Performance Timescales	Cabinet	25 Feb 2016	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Youth and Community (Councillor Emma Toal) Jane Greer
I004 288	Essex Building Control Business Case	Cabinet	25 Feb 2016	Key decision: Yes Likely exemption status: Contains some confidential Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Officer's report	Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Graeme Bloomer

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I001 163	Non Housing Asset Management Strategy	Cabinet	25 Feb 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Graeme Bloomer
I004 928	Carbon Management Plan 2016	Cabinet	25 Feb 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Graeme Bloomer
I004 193	Selection of operator for Harlow Enterprise Hub	Cabinet	31 Mar 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Jane Greer

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I004 245	Joint Finance and Performance Report, Quarter 3 2015/16	Cabinet	31 Mar 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I004 246	Housing Revenue Account, Quarter 3 2015/16	Cabinet	31 Mar 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I004 247	Capital Programmes Quarter 3 Finance Report 2015/16	Cabinet	31 Mar 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I004 248	Debt Write Off Report	Cabinet	31 Mar 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I004 187	Approval of Tender (District Heating Schemes – Tany's Dell, Halling Hill/Commonfields, Risdens, and Rosemary Close)	Cabinet	31 Mar 2016 Mark Hall; Netteswell; Old Harlow; Staple Tye	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Rod Truan) Andrew Murray
I001 170	Local Development Plan - approval of statutory consultation document	Cabinet	July 2016 Subject to the outcomes of the duty to co-operate process and availability of technical evidence from third parties	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Graeme Bloomer

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I001 156	Update on Harlow Strategic Partnership for Educational Attainment on School Readiness, School Improvement and Post-16 Opportunities	Cabinet	Not before 1st Apr 2017 An update will be circulated to Councillors.	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Youth and Community (Councillor Emma Toal) Jane Greer
I004 191	Community Wellbeing Strategy	Cabinet	November 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Youth and Community (Councillor Emma Toal) Jane Greer
I004 195	Economic Development Strategy for Harlow	Cabinet	November 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Jane Greer

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I001 909	Review of the Essex Inter-Authority Waste and Recycling Agreement	Cabinet	To be confirmed Subject to pan-Essex negotiations	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Environment (Councillor Mark Wilkinson) Graeme Bloomer