

**ANALYSIS OF FEES AND CHARGES****(all fees include VAT where applicable)**

SERVICE		2015/16	2016/17	
		Current Fee	Proposed Increase	Proposed Fee
		with effect from 01/04/2016		
		£.p	%	£.p
<b>Community Wellbeing</b>				
<b>Leah Manning Centre</b>	<b>Lettings</b>			
	Weekdays	31.00	0.00	31.00
	Weekends	51.00	0.00	51.00
<b>Contact Harlow</b>	<b>Rail Passes</b>	at cost + £1	0.00	at cost + £1
	<b>Disabled WC Keys</b>	2.50	0.00	2.50
	<b>Leisure card</b>	0.00	0.00	0.00
<b>Communications</b>	<b>Harlow Times Advertising</b>			
	<b>Inside Full Page</b>			
	Full Rate	800.00	0.00	800.00
	10% Discount	720.00	0.00	720.00
	20% Discount	640.00	0.00	640.00
	<b>Half Page</b>			
	Full Rate	400.00	0.00	400.00
	10% Discount	360.00	0.00	360.00
	20% Discount	320.00	0.00	320.00
	<b>Quarter Page</b>			
	Full Rate	200.00	0.00	200.00
	10% Discount	180.00	0.00	180.00
	20% Discount	160.00	0.00	160.00
	<b>Eighth Page</b>			
	Full Rate	100.00	0.00	100.00
	10% Discount	90.00	0.00	90.00
	20% Discount	80.00	0.00	80.00
<b>Pets Corner</b>	<b>Sponsorship scheme</b>			
	<b>Package A</b>			
	Individual sponsors	50.00	0.00	50.00
	Corporate sponsors	500.00	0.00	500.00
	<b>Package B</b>			
	Individual sponsors	35.00	0.00	35.00
	Corporate sponsors	350.00	0.00	350.00
	<b>Package C</b>			
	Individual sponsors	25.00	0.00	25.00
	Corporate sponsors	250.00	0.00	250.00
	<b>Sales of Animals</b>	various	0.00	various
	<b>School visits</b>			
	Harlow Schools (45 minutes)	1.95	0.00	1.95
	Harlow Schools (1.5 hours)	3.85	0.00	3.85
	Non Harlow Schools (45 mins)	2.60	0.00	2.60
	Non Harlow Schools (1.5 hours)	4.95	0.00	4.95
	Pre School Nurseries	22.00	0.00	22.00
	<b>Reindeer Hire</b>			
	Harlow Schools	240.00	0.00	240.00
	Non Harlow Schools	295.00	0.00	295.00
	<b>Events</b>	4.65	0.00	4.65
	<b>Birthday Parties (Price per head)</b>	7.40	0.00	7.40

SERVICE		2015/16	2016/17	
		Current Fee	Proposed Increase	Proposed Fee
		with effect from 01/04/2016		
		£.p	%	£.p
Community Enforcement Team	<b>Clean Neighbourhoods and Environment Act 1990:</b>			
	Disposing litter S87/88	80.00	0.00	80.00
	Failure to produce waste documents	300.00	0.00	300.00
	Section 55b (waste carriers license)	300.00	0.00	300.00
	Section 23 (unauthorised distribution of literature)	80.00	0.00	80.00
	Section 48 (waste receptacles)	60.00	0.00	60.00
	<b>Clean Neighbourhoods and Environment Act 1996:</b>			
	Failing to remove dog faeces	50.00	0.00	50.00
	<b>Clean Neighbourhoods and Environment Act 2005:</b>			
	Section 6 (nuisance parking)	100.00	0.00	100.00
	Section 10 (abandoning a vehicle)	200.00	0.00	200.00
	Section 28 (graffiti and fly posting)	80.00	0.00	80.00
	<b>Clean Neighbourhoods and Environment Act 2014:</b>			
	Section 43 (Breach of Community Protection)	100.00	0.00	100.00
	Section 63 and 67 (Breach of Public Space Protection Order)	100.00	0.00	100.00
The Playhouse	<b>Box Office Booking and Exchange Fee</b>			
	Promotions (not Playhouse Supporters)	1.50	0.00	1.50
	Hires (not Playhouse Supporters)	1.50	0.00	1.50
	<b>Postage Charge</b>			
	Postage charge to customers requesting that tickets are delivered to them	1.00	0.00	1.00
	<b>Workshop Space Rental</b>			
	Various	Various	0.00	Various
	<b>Hire Charges for local amateur companies</b>			
	<b>Main Auditorium</b>			
	<b>Performance Fees</b>			
	Performance Fee (for 4.5 hour period)	750.00	0.00	750.00
	Second Performance in a Day (for 4 hour period)	630.00	0.00	630.00
	<b>Additional Hourly Fees</b>			
	Hourly theatre hire (not a performance)	140.00	0.00	140.00
	Additional staff (per person per hour)	21.00	0.00	21.00
	Blocking rehearsal (per hour)	100.00	0.00	100.00
	<b>Weekly Rates</b>			
	Weekly fee			
	Up to 37 hours over 6 days	5,200.00	0.00	5,200.00
	Hourly fee	140.00	0.00	140.00
	Additional staff	21.00	0.00	21.00
	<b>Studio Theatre</b>			
	<b>Performance Fees</b>			
	Performance Fee (for 4 hour period)	300.00	0.00	300.00
	Second performance call in a day (4 hours)	240.00	0.00	240.00
	<b>Additional Hourly Fees</b>			
	Hourly theatre hire (not a performance)	90.00	0.00	90.00
Additional Staff per person, per hour	21.00	0.00	21.00	
Use as Dressing Room	30.00	0.00	30.00	
<b>Standard Hire Charges</b>				
Performance call (4 hours)	1,200.00	0.00	1,200.00	
Second performance call in a day (4 hours)	900.00	0.00	900.00	
<b>Additional Hourly Fees</b>				
Hourly theatre hire (not a performance)	200.00	0.00	200.00	
Additional staff per person, per hour	21.00	0.00	21.00	
Blocking rehearsal per hour	140.00	0.00	140.00	

SERVICE	2015/16	2016/17	
	Current Fee	Proposed Increase	Proposed Fee
with effect from 01/04/2016			
	£.p	%	£.p
<b>Weekly Rates</b>			
Weekly fee			
Up to 37 hours over 6 days	7,400.00	0.00	7,400.00
Hourly fee	200.00	0.00	200.00
Additional staff	21.00	0.00	21.00
<b>Studio Theatre</b>			
<b>Performance Fees</b>			
Performance call (4 hours)	480.00	0.00	480.00
Second performance call in a day (4 hours)	360.00	0.00	360.00
<b>Additional Hourly Fees</b>			
Hourly theatre hire (not a performance)	100.00	0.00	100.00
Additional Staff per person, per hour	21.00	0.00	21.00
Use as Dressing Room	30.00	0.00	30.00
<b>Studio Room Hires</b>			
(50% discount applies for hire of second space within 1 session)			
Up to 20 hours per week	19.00	0.00	19.00
20+ hours per week	13.00	0.00	13.00
40+ hours per week	10.00	0.00	10.00
<b>Market</b>			
<b>Pitch Rentals per day</b>			
Fixed fee for first pitch	20.00	0.00	20.00
Each additional pitch	15.00	0.00	15.00
<b>Electricity</b>			
Per day	2.00	0.00	2.00
Per week	6.00	0.00	6.00
<b>Trailers - Vehicles up to 6 metres</b>			
Monday	33.00	0.00	33.00
Tuesday	33.00	0.00	33.00
Friday	33.00	0.00	33.00
Saturday	33.00	0.00	33.00
<b>Trailers - Vehicles up to 6.01 - 8 metres</b>			
Monday	45.00	0.00	45.00
Tuesday	45.00	0.00	45.00
Friday	45.00	0.00	45.00
Saturday	45.00	0.00	45.00
<b>Trailers - Vehicles up to 8.01 - 11 metres</b>			
Monday	55.00	0.00	55.00
Tuesday	55.00	0.00	55.00
Friday	55.00	0.00	55.00
Saturday	55.00	0.00	55.00
<b>Financial Services</b>			
<b>Accountancy</b>			
Statement of accounts (post and packing)	15.00	13.33	17.00
	1.50	0.00	1.50
<b>Governance</b>			
<b>Land Charges</b>			
<b>Form LLC1</b>			
official search in one part of register	5.00	0.00	5.00
official search in whole of register	20.00	0.00	20.00
and in addition in respect of each parcel of land above one	5.00	0.00	5.00
<b>CON29R Standard Enquiries</b>			
one parcel of land	90.65	0.00	90.65
several parcels of land:			
- first parcel	90.65	0.00	90.65
- each additional parcels	15.00	0.00	15.00

SERVICE		2015/16	2016/17	
		Current Fee	Proposed Increase	Proposed Fee
		with effect from 01/04/2016		
		£.p	%	£.p
	<b>CON29R &amp; LLC1 Together</b>			
	one parcel of land	110.65	0.00	110.65
	several parcels of land:			
	- first parcel	110.65	0.00	110.65
	- each additional parcels	20.00	0.00	20.00
	<b>CON290 Optional Enquiries</b>			
	each printed enquiry	12.00	0.00	12.00
	each additional enquiry	18.00	0.00	18.00
	<b>Q22 Common Land Question</b>	14.00	0.00	14.00
<b>Land Charges VAT note:-</b> Following HMRCs very recent decision that CON29R , CON290 and fee inspection enhanced service products are considered to be subject to VAT at the standard rate of 20% effective from 1st February 2016, these additional costs will be passed to clients as appropriate. LLC1 fees will remain VAT free.				
<b>Freedom of Information</b>	<b>Freedom of Information</b>			
	appropriate limit (18 hours)	450.00	0.00	450.00
	<b>Environmental Information Regulations</b>			
	simple enquiries that require a basic answer	no charge	0.00	no charge
	more complex enquiries and requires information to be specifically collated (per hour)	25.00	0.00	25.00
	<b>Data Protection Act</b>			
	maximum charged under the Data Protection (Subject Access) Fees and Miscellaneous provisions) Regulations 2000	10.00	0.00	10.00
<b>Housing</b>				
<b>Homelessness</b>	<b>Bed and Breakfast charges</b>	132.40	-2.32	129.33
<b>Place</b>				
<b>Structural Engineering</b>	<b>Dropped Crossing Application Fee</b>	100.00	0.00	100.00
<b>Building Control</b>	<b>Table A - New Dwellings</b>			
	Dwelling houses and flats not exceeding 300m2 (total floor area)			
	<i>Full Plans Submission</i>			
	Houses or Bungalows less than 4 storeys			
	Plan Charge			
	1 Plot	220.34	3.00	226.95
	2 Plots	260.40	3.00	268.21
	3 Plots	300.47	3.00	309.48
	4 Plots	340.53	3.00	350.75
	5 Plots	380.59	3.00	392.01
	Flats			
	1	200.31	3.00	206.32
	2	220.34	3.00	226.95
	3	280.43	3.00	288.84
	4	280.43	3.00	288.84
	5	320.50	3.00	330.12
	Conversion to:-			
	Single dwelling house	220.34	3.00	226.95
	Single Flat	200.31	3.00	206.32
	Inspection Charge			
	1 Plot	440.68	3.00	453.90
	2 Plots	520.81	3.00	536.43
	3 Plots	600.93	3.00	618.96
	4 Plots	681.05	3.00	701.48
	5 Plots	801.24	3.00	825.28

SERVICE	2015/16	2016/17	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2016		
	£.p	%	£.p
Flats			
1	280.43	3.00	288.84
2	400.62	3.00	412.64
3	480.74	3.00	495.16
4	560.87	3.00	577.70
5	681.05	3.00	701.48
Conversion to:-			
Single dwelling house	320.50	3.00	330.12
Single Flat	280.43	3.00	288.84
<i>Building Notice</i>			
Houses or Bungalows less than 4 storeys			
1 Plot	742.56	3.00	764.84
2 Plots	872.55	3.00	898.73
3 Plots	997.54	3.00	1,027.47
4 Plots	1,122.54	3.00	1,156.22
5 Plots	1,310.03	3.00	1,349.33
Flats			
1	497.57	3.00	512.50
2	685.06	3.00	705.61
3	810.95	3.00	835.28
4	935.05	3.00	963.10
5	1,122.54	3.00	1,156.22
Conversion to:-			
Single dwelling house	560.07	3.00	576.87
Single Flat	497.57	3.00	512.50
<i>Regularisation Charge</i>			
Houses or Bungalows less than 4 storeys			
1 Plot	776.20	3.00	799.49
2 Plots	893.05	3.00	919.84
3 Plots	1,009.90	3.00	1,040.20
4 Plots	1,126.74	3.00	1,160.54
5 Plots	1,402.17	3.00	1,444.24
Flats			
1	542.51	3.00	558.79
2	717.78	3.00	739.31
3	934.78	3.00	962.82
4	1,068.32	3.00	1,100.37
5	1,268.63	3.00	1,306.69
Conversion to:-			
Single dwelling house	600.93	3.00	618.96
Single Flat	542.51	3.00	558.79
Notifiable Electrical Work (in addition to the above where applicable)	240.00	10.00	264.00
<b>Table B - Work To A Single Dwelling</b>			
Limited to work not more than 3 storeys above ground level			
<b>Full Plans Submissions</b>			
Extension & New Build			

SERVICE	2015/16	2016/17	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2016		
	£.p	%	£.p
<b>Plan checking charge</b>			
Single storey extension with floor area not exceeding 40m2	200.31	3.00	206.32
Single storey extension with floor area exceeding 40m2 but not exceeding 100m2	240.37	3.00	247.58
Extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m2	260.40	3.00	268.21
Extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m2 but not exceeding 100m2	280.43	3.00	288.84
Erection of a non exempt domestic extension comprising of a garage, carport or store not exceeding 100m2	180.28	3.00	185.69
Erection of a non exempt detached non habitable domestic building with total floor area not exceeding 50m2	160.25	3.00	165.06
<b>Conversions</b>			
First floor & second floor loft conversions	220.34	3.00	226.95
Other work	160.25	3.00	165.06
<b>Alterations</b>			
Re Roofing, Installation of Solar Panels or Photovoltaic cells	100.16	3.00	103.16
Replacement of windows, roof lights, roof windows or external glazed doors	120.19	3.00	123.80
Cost of work not exceeding £5,000	140.22	3.00	144.43
Cost of work exceeding £5,000 & not exceeding £25,000	180.28	3.00	185.69
Cost of work exceeding £25,000 & not exceeding £100,000	280.43	3.00	288.84
<b>Inspection Charge</b>			
Single storey extension with floor area not exceeding 40m2	320.50	3.00	330.12
Single storey extension with floor area exceeding 40m2 but not exceeding 100m2	360.56	3.00	371.38
Extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m2	400.62	3.00	412.64
Extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m2 but not exceeding 100m2	440.68	3.00	453.90
Erection of a non exempt domestic extension comprising of a garage, carport or store not exceeding 100m2	240.37	3.00	247.58
Erection of a non exempt detached non habitable domestic building with total floor area not exceeding 50m2	200.31	3.00	206.32
<b>Conversions</b>			
First floor & second floor loft conversions	320.50	3.00	330.12
Other work	240.37	3.00	247.58
<b>Alterations</b>			
Re Roofing, Installation of Solar Panels or Photovoltaic cells	80.12	3.00	82.52
Replacement of windows, roof lights, roof windows or external glazed doors	120.19	3.00	123.80
Cost of work not exceeding £5,000	160.25	3.00	165.06
Cost of work exceeding £5,000 & not exceeding £25,000	280.43	3.00	288.84
Cost of work exceeding £25,000 & not exceeding £100,000	480.74	3.00	495.16

SERVICE	2015/16	2016/17	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2016		
	£.p	%	£.p
<b>Building Notice Charges</b>			
Extension & New Build			
Single storey extension with floor area not exceeding 40m2	560.07	3.00	576.87
Single storey extension with floor area exceeding 40m2 but not exceeding 100m2	622.56	3.00	641.24
Extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m2	685.06	3.00	705.61
Extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m2 but not exceeding 100m2	747.56	3.00	769.99
Erection of a non exempt domestic extension comprising of a garage, carport or store not exceeding 100m2	435.07	3.00	448.12
Erection of a non exempt detached non habitable domestic building with total floor area not exceeding 50m2	372.58	3.00	383.76
Conversions			
First floor & second floor loft conversions	560.07	3.00	576.87
Other work	435.07	3.00	448.12
Alterations			
Re Roofing, Installation of Solar Panels or Photovoltaic cells	185.09	3.00	190.64
Replacement of windows, roof lights, roof windows or external glazed doors	247.58	3.00	255.01
Cost of work not exceeding £5,000	310.08	3.00	319.38
Cost of work exceeding £5,000 & not exceeding £25,000	497.57	3.00	512.50
Cost of work exceeding £25,000 & not exceeding £100,000	810.05	3.00	834.35
<b>Regularisation Charges</b>			
Extension & New Build			
Single storey extension with floor area not exceeding 40m2	614.28	3.00	632.71
Single storey extension with floor area exceeding 40m2 but not exceeding 100m2	659.35	3.00	679.13
Extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m2	717.78	3.00	739.31
Extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m2 but not exceeding 100m2	776.20	3.00	799.49
Erection of a non exempt domestic extension comprising of a garage, carport or store not exceeding 100m2	484.08	3.00	498.60
Erection of a non exempt detached non habitable domestic building with total floor area not exceeding 50m2	425.66	3.00	438.43
Conversions			
First floor & second floor loft conversions	600.93	3.00	618.96
Other work	484.08	3.00	498.60
Alterations			
Re Roofing, Installation of Solar Panels or Photovoltaic cells	250.39	3.00	257.90
Replacement of windows, roof lights, roof windows or external glazed doors	308.81	3.00	318.07
Cost of work not exceeding £5,000	367.24	3.00	378.26
Cost of work exceeding £5,000 & not exceeding £25,000	542.51	3.00	558.79
Cost of work exceeding £25,000 & not exceeding £100,000	834.63	3.00	859.67
Notifiable Electrical Work (in addition to the above where applicable)	300.16	3.00	309.16
<b>Table C - All Other Non Domestic Work</b>			
Limited to work not more than 3 storeys above ground level			
<b>Full Plans Submission</b>			
Extension & New Build			

SERVICE	2015/16	2016/17	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2016		
	£.p	%	£.p
<b>Plan checking charge</b>			
Single storey building with a floor area not exceeding 40m2	240.37	3.00	247.58
Single storey building with a floor area exceeding 40m2 but not exceeding 100m2	280.43	3.00	288.84
Building with some part 2 or 3 storeys in height and a total floor area not exceeding 40m2	300.47	3.00	309.48
Building with some part 2 or 3 storeys in height and a total floor area exceeding 40m2 but not exceeding 100m2	320.50	3.00	330.12
<b>Alterations</b>			
Cost of work not exceeding £5,000	180.28	3.00	185.69
Replacement of windows, roof lights, roof windows or external glazed doors (not exceeding 20 units)	180.28	3.00	185.69
Renewable energy systems not exceeding £20,000	200.31	3.00	206.32
Installation of new shop front not exceeding £5,000	200.31	3.00	206.32
Cost of work exceeding £5,000 & not exceeding £25,000	220.34	3.00	226.95
Replacement of windows, roof lights, roof windows or external glazed doors (exceeding 20 units)	200.31	3.00	206.32
Installation of a raised storage platform not exceeding 250m2 within an existing building	280.43	3.00	288.84
Cost of works exceeding £25,000 & not exceeding £100,000	320.50	3.00	330.12
Fit out building up to 100m2	340.50	3.00	350.72
<b>Inspection charges</b>			
<b>Extension &amp; New Build</b>			
Single storey building with a floor area not exceeding 40m2	320.50	3.00	330.12
Single storey building with a floor area exceeding 40m2 but not exceeding 100m2	360.56	3.00	371.38
Building with some part 2 or 3 storeys in height and a total floor area not exceeding 40m2	400.62	3.00	412.64
Building with some part 2 or 3 storeys in height and a total floor area exceeding 40m2 but not exceeding 100m2	440.68	3.00	453.90
<b>Alterations</b>			
Cost of work not exceeding £5,000	120.19	3.00	123.80
Replacement of windows, roof lights, roof windows or external glazed doors (not exceeding 20 units)	80.12	3.00	82.52
Renewable energy systems not exceeding £20,000	80.12	3.00	82.52
Installation of new shop front not exceeding £5,000	80.12	3.00	82.52
Cost of work exceeding £5,000 & not exceeding £25,000	240.37	3.00	247.58
Replacement of windows, roof lights, roof windows or external glazed doors (exceeding 20 units)	160.25	3.00	165.06
Installation of a raised storage platform not exceeding 250m2 within an existing building	160.25	3.00	165.06
Cost of works exceeding £25,000 & not exceeding £100,000	480.74	3.00	495.16
Fit out building up to 100m2	200.31	3.00	206.32
<b>Regularisation Charge</b>			
<b>Extension &amp; New Build</b>			
Single storey building with a floor area not exceeding 40m2	717.78	3.00	739.31
Single storey building with a floor area exceeding 40m2 but not exceeding 100m2	809.59	3.00	833.88
Building with some part 2 or 3 storeys in height and a total floor area not exceeding 40m2	884.70	3.00	911.24
Building with some part 2 or 3 storeys in height and a total floor area exceeding 40m2 but not exceeding 100m2	959.82	3.00	988.61
<b>Alterations</b>			
Cost of work not exceeding £5,000	375.58	3.00	386.85
Replacement of windows, roof lights, roof windows or external glazed doors (not exceeding 20 units)	317.16	3.00	326.67
Renewable energy systems not exceeding £20,000	333.85	3.00	343.87

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		Current Fee	Proposed Increase	Proposed Fee
		with effect from 01/04/2016		
		£.p	%	£.p
	Installation of new shop front not exceeding £5,000	333.85	3.00	343.87
	Cost of work exceeding £5,000 & not exceeding £25,000	584.24	3.00	601.77
	Replacement of windows, roof lights, roof windows or external glazed doors (exceeding 20 units)	467.39	3.00	481.41
	Installation of a raised storage platform not exceeding 250m2 within an existing building	517.47	3.00	532.99
	Cost of works exceeding £25,000 & not exceeding £100,000	1,018.24	3.00	1048.79
	Fit out building up to 100m2	625.97	3.00	644.75
	<b>Works not included in Tables A, B and C. Charged derived from hourly rate</b>	76.92	3.00	79.23
<b>Covenant Control</b>	<b>Copy decision notices, etc</b>	0.10	0.00	0.10
	<b>Covenant application for a new dwelling</b>	150.00	0.00	150.00
	<b>Covenant Control application for window replacement, minor alterations, sheds and trees</b>	60.00	0.00	60.00
	<b>Covenant Control application for extensions (including front porch)</b>	92.00	0.00	92.00
	<b>Covenant Control application where planning permission is required for extensions and out buildings</b>	123.00	0.00	123.00
	<b>Retrospective decision for window replacement, minor alterations, sheds and trees</b>	92.00	0.00	92.00
	<b>Retrospective decision for extensions (including front porches)</b>	120.00	0.00	120.00
	<b>Retrospective decision for where planning permission was required</b>	185.00	0.00	185.00
	<b>Copy of the covenant plans</b>	18.00	0.00	18.00
<b>Planning</b>	<b>Forward Planning Documents</b>			
	Adopted Replacement Harlow Local Plan 2006 - Written Statement and proposals Map	37.00	0.00	37.00
	Adopted Replacement Harlow Local Plan 2006 - Written Statement and proposals Map CD-ROM	0.00	0.00	0.00
	Adopted Replacement Harlow Local Plan 2006 - Written Statement Only	22.00	0.00	22.00
	Adopted Replacement Harlow Local Plan 2006 - Proposals Map Only	15.50	0.00	15.50
	Core Strategy Issues and Options Consultation Document	24.00	0.00	24.00
	Core Strategy Issues and Options Consultation Document CD-ROM	0.00	0.00	0.00
	Core Strategy Issues and Options Sustainability Appraisal incorporating SEA Directive	49.00	0.00	49.00
	Core Strategy Issues and Options Consultation Summary Report	48.00	0.00	48.00
	Emerging Strategy Consultation Document	24.00	0.00	24.00
	Emerging Strategy Sustainability Appraisal	24.00	0.00	24.00
	Emerging Strategy Consultation Summary Report	24.00	0.00	24.00
	Open Spaces, Sport and Recreation SPD	5.15	0.00	5.15
	Affordable Housing SPD	5.15	0.00	5.15
	Harlow Design Guide SPD	47.00	0.00	47.00
	Statement of Community Involvement Review 2014	6.00	0.00	6.00
	Annual Monitoring Report	0.00	0.00	0.00
	Great Crested Newt Study Report 2007	14.50	0.00	14.50
	Green Infrastructure Plan for the Harlow Area 2005	23.50	0.00	23.50
	Harlow Area Landscape and Environment Study 2005	107.00	0.00	107.00
	Stort Valley Feasibility Study 2007	21.00	0.00	21.00
	Strategic Flood Risk Assessment 2011	18.00	0.00	18.00
	Local Wildlife Site Review 2011	13.50	0.00	13.50
	Essex Gypsy and Traveller Accommodation Assessment (ORS 2014)	40.00	0.00	40.00

SERVICE	2015/16	2016/17	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2016		
	£.p	%	£.p
Essex Gypsy and Traveller Accommodation Assessment (Fordham Research 2009)	56.00	0.00	56.00
Essex Gypsy and Traveller Accommodation Assessment (EPOA 2006)	5.50	0.00	5.50
Harlow Area Study - Masterplanning Principles and Sustainability Criteria 2005	32.00	0.00	32.00
London Commuter Belt (East) / M11 Sub-region Strategic Housing Market Assessment 2010	73.00	0.00	73.00
London Commuter Belt Sub-region Strategic Housing Market Analysis: Viability Assessment 2010	100.00	0.00	100.00
Harlow Urban Capacity Study 2006	21.00	0.00	21.00
Harlow Area Investment and Renewal Framework	37.50	0.00	37.50
Harlow Economic and Labour Market Statistics	12.00	0.00	12.00
Harlow Regeneration and Social Inclusion Strategy 2010-2015	8.00	0.00	8.00
Retail Study and Town Centre Health Check 2007	37.50	0.00	37.50
Retail Study Update 2010	24.00	0.00	24.00
Retail Study Addendum 2011	10.00	0.00	10.00
Generating and Appraising Spatial Options for the Harlow Area 2010	47.00	0.00	47.00
Harlow Infrastructure Study - Stage 1 Report 2008	30.50	0.00	30.50
Harlow Infrastructure Study Stage 2 - Final Report 2009	36.00	0.00	36.00
Harlow Transportation Study 2005	21.00	0.00	21.00
Rye Meads Water Cycle Strategy 2009	47.00	0.00	47.00
Harlow Play and youth Activity Strategy 2009	13.30	0.00	13.30
Harlow Playing Pitch Strategy 2009	26.00	0.00	26.00
Harlow Playing Pitch Strategy - Assessment Report 2009	26.00	0.00	26.00
Harlow Indoor Sports Hall Facilities 2012	15.00	0.00	15.00
Harlow Swimming Pool Facilities 2011	15.00	0.00	15.00
Harlow Playing Fields Assessment 2015	40.00	0.00	40.00
Harlow Employment Land Review 2013	24.50	0.00	24.50
Harlow Future Prospects Study 2013	48.00	0.00	48.00
Harlow Spatial Options Study 2014	24.00	0.00	24.00
Green Belt Review Stages 1 & 2 2015 (available mid-2015/2016)	24.00	0.00	24.00
Green Wedge Review 2014	40.00	0.00	40.00
Harlow Open Spaces and Green Infrastructure Study 2013	80.00	0.00	80.00
Greater Essex Demographics Forecasts Phase 1 & 2	32.50	0.00	32.50
Greater Essex Demographics Forecasts Phase 3	32.50	0.00	32.50
Greater Essex Demographics Forecasts 4 2013	32.50	0.00	32.50
Greater Essex Demographics Forecasts Phase 5	32.50	0.00	32.50
Greater Essex Demographics Forecasts Phase 6	32.50	0.00	32.50
Greater Essex Demographics Forecasts Phase 7	32.50	0.00	32.50
LCB Sub-region Strategic Housing Market Analysis Update 2013	10.00	0.00	10.00
Strategic Housing Land Availability Assessment 2014	20.00	0.00	20.00
Old Harlow Conservation Area Appraisal and Management Plan	31.00	0.00	31.00
Old Harlow Garden Village Conservation Area Appraisal and Management Plan	21.00	0.00	21.00
London Road North Master Plan	40.00	0.00	40.00
London Road North Design Code	27.00	0.00	27.00
London Road North Order and Schedule	18.00	0.00	18.00
London Road North Statement of Reasons	15.00	0.00	15.00
London Road South Design Code part 1	12.00	0.00	12.00
London Road South Design Code part 2	8.00	0.00	8.00
London Road South Order and Schedule	15.00	0.00	15.00
London Road South Statement of Reasons	14.00	0.00	14.00
Templefields North East Design Code	12.00	0.00	12.00
Templefields North East Order and Schedule	12.00	0.00	12.00
Templefields North East Statement of Reasons	6.00	0.00	6.00

SERVICE	2015/16	2016/17	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2016		
	£.p	%	£.p
<b>Development Control Documents</b>			
Decision notices (cost per sheet)	0.10	0.00	0.10
Coloured copy A4	0.50	0.00	0.50
A3	0.20	0.00	0.20
A3 colour	1.00	0.00	1.00
A2	1.00	0.00	1.00
A2 colour	2.00	0.00	2.00
A1	1.50	0.00	1.50
A1 colour	4.00	0.00	4.00
A0	2.00	0.00	2.00
A0 colour	8.00	0.00	8.00
<b>Miscellaneous Development Control Work</b>			
Planning History Search (per hour)	51.60	0.00	51.60
<b>Development Control Planning Fees</b>			
1) The erection of dwellinghouses (other than development within category 6)			
a) where the application is for outline planning permission			
- not exceeding 2.5 hectares (for each 0.1 hectare)	385.00	0.00	385.00
- exceeding 2.5 hectares	9,527.00	0.00	9,527.00
- + for each 0.1 hectare in excess of 2.5 hectares to maximum total £125,000	115.00	0.00	115.00
b) in other cases			
- 50 or fewer dwellinghouses for each house	385.00	0.00	385.00
- in excess of 50 dwellings and £100 for each house to max of £250,000	19,049.00	0.00	19,049.00
- + for each dwelling to max of £250,000	115.00	0.00	115.00
2) The erection of buildings (other than buildings in categories 1,3,4,5 or 7)			
a) where the application is for outline planning permission			
- not exceeding 2.5 hectares (for each 0.1 hectare)	385.00	0.00	385.00
- exceeding 2.5 hectares	9,527.00	0.00	9,527.00
- + for each 0.1 hectare in excess of 2.5 hectares to maximum £125,000	115.00	0.00	115.00
b) in other cases			
- where no floor space is created	195.00	0.00	195.00
- where the area of gross floor space does not exceed 40sqm	195.00	0.00	195.00
- where the area of gross floor space exceeds 40sqm but not 75sqm	385.00	0.00	385.00
- where the area of gross floor space exceeds 75sqm but not 3750sqm for each 75 sqm	385.00	0.00	385.00
- where the area of gross floor space exceeds 3750sqm	19,049.00	0.00	19,049.00
- + for each 75sqm to maximum £250,000	115.00	0.00	115.00
3) The erection of land used for the purposes of agriculture (other than buildings within category 4)			
a) where the application is for outline planning permission			
- not exceeding 2.5 hectares (for each 0.1 hectare)	385.00	0.00	385.00
- exceeding 2.5 hectares	9,527.00	0.00	9,527.00
- + for each 0.1 hectare in excess of 2.5 hectares to maximum £125,000	115.00	0.00	115.00
b) in other cases			
- where the area of gross floor space does not exceed 465sqm	80.00	0.00	80.00
- where the area of gross floor space exceeds 465sqm but not 540sqm	385.00	0.00	385.00
- where the area of gross floor space exceeds 540sqm but not 4215sqm	385.00	0.00	385.00
- + for each 75sqm	385.00	0.00	385.00
- where the area of gross floor space exceeds 4215sqm	19,049.00	0.00	19,049.00
- + for each 75sqm to maximum £250,000	115.00	0.00	115.00

SERVICE	2015/16	2016/17	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2016		
	£.p	%	£.p
4) The erection of glasshouses on land used for the purposes of agriculture			
- where the area of gross floor space does not exceed 465sqm	80.00	0.00	80.00
- where the area of gross floor space exceeds 465sqm	2,150.00	0.00	2,150.00
5) The erection, alteration or replacement of plant or machinery			
- not exceeding 5 hectares (for each 0.1 hectare)	385.00	0.00	385.00
- exceeding 5 hectares	19,049.00	0.00	19,049.00
- + for each 0.1 hectare in excess of 5 hectares to maximum £250,000	115.00	0.00	115.00
6) The enlargement, improvement of other alteration of existing dwellinghouses			
- 1 dwellinghouse	172.00	0.00	172.00
- 2 or more	339.00	0.00	339.00
7) the carrying out of operations within the curtilage of an existing dwellinghouse			
the carrying out of operations within the curtilage of an existing dwellinghouse	172.00	0.00	172.00
or			
- the construction of car parks, service roads etc	195.00	0.00	195.00
8) The carrying out of any operations connected with exploratory drilling			
- not exceeding 7.5 hectares (for each 0.1 hectare)	385.00	0.00	385.00
- exceeding 7.5 hectares	28,750.00	0.00	28,750.00
- + for each 0.1 hectare in excess of 7.5 hectares to maximum £250,000	115.00	0.00	115.00
9) The carrying out of any operations not coming within any of the above			
- not exceeding 15 hectares (for each 0.1 hectare)	195.00	0.00	195.00
- exceeding 15 hectares	29,112.00	0.00	29,112.00
- + for each 0.1 hectare in excess of 15 hectares	115.00	0.00	115.00
- in any other case (for each 0.1 hectare) to maximum of £250,000	195.00	0.00	195.00
10) The change of use of a building to use as one or more separate dwellinghouses			
- where the change of use is to use 50 or fewer dwellinghouses	385.00	0.00	385.00
- where the change of use is to use more than 50 dwellinghouses	19,049.00	0.00	19,049.00
- + for each additional dwellinghouse to maximum £250,000	115.00	0.00	115.00
11) The use of land for the disposal of refuse or waste			
- not exceeding 15 hectares (for each 0.1 hectare)	195.00	0.00	195.00
- exceeding 15 hectares	29,112.00	0.00	29,112.00
- + for each 0.1 hectare in excess of 15 hectares to maximum £250,000	115.00	0.00	115.00
12) The making of a material change in the use of a building or land	385.00	0.00	385.00
<b>Development Control Advertisement Application Fees</b>			
Advertisements displayed on business premises, etc	110.00	0.00	110.00
Advertisements for the purpose of directing members of the public, etc	110.00	0.00	110.00
Other advertisements	385.00	0.00	385.00
<b>Pre-Application Charges - Written Responses only</b>			
1) Householder Development			
Harlow Residents	free	0.00	free
Other Enquiries	43.00	0.00	43.00
2) Residential Development			
1 Dwelling	96.00	0.00	96.00
2-9 Dwellings	192.00	0.00	192.00
10-59 Dwellings	960.00	0.00	960.00
60-200 Dwellings	4,800.00	0.00	4,800.00

SERVICE	2015/16	2016/17	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2016		
	£.p	%	£.p
200+ Dwellings	9,600.00	0.00	9,600.00
3) All Other Buildings (excluding residential development)			
0-99m <sup>2</sup>	96.00	0.00	96.00
100-1,000m <sup>2</sup>	192.00	0.00	192.00
1,001-5,000m <sup>2</sup>	481.00	0.00	481.00
5,001-10,000m <sup>2</sup>	962.00	0.00	962.00
10,001m <sup>2</sup> +	1,925.00	0.00	1,925.00
4) Plant, Machinery, Car Parks, Service Roads and Other Means of Access			
0-1 Hectare	49.00	0.00	49.00
1 Hectare+	98.00	0.00	98.00
5) Change of Use of Land or Buildings (other than a change of use to a dwelling)			
For each site	49.00	0.00	49.00
6) Advertisements			
Per site or business unit	55.00	0.00	55.00
7) Permitted development enquiries			
Per enquiry	20.00	0.00	20.00
<b>Pre-Application Charges - Charges for Meetings</b>			
Per hour	various	0.00	various
<b>Other</b>			
High Hedges	400.00	0.00	400.00
Condition Discharge - householder development	28.00	0.00	28.00
Condition Discharge - All other development	97.00	0.00	97.00
Non-Material Change - householder	28.00	0.00	28.00
Non-material Change - all other	195.00	0.00	195.00
Determination Applications (Part 6, 7 or 31 of the GPDO 1995)	80.00	0.00	80.00
Determination Applications (Part 24)	385.00	0.00	385.00
<b>Car Parks</b>			
<b>Post Office Road</b>			
0-2 hours	1.25	0.00	1.25
2-3 hours	1.75	0.00	1.75
3-4 hours	2.75	0.00	2.75
more than 4 hours	7.75	0.00	7.75
<b>Wych Elm</b>			
0-2 hours	1.65	0.00	1.65
2-3 hours	1.95	0.00	1.95
3-4 hours	3.15	0.00	3.15
more than 4 hours	7.75	0.00	7.75
<b>Post Office Road Commercial</b>			
0-2 hours	1.25	0.00	1.25
2-3 hours	1.75	0.00	1.75
3-4 hours	2.75	0.00	2.75
more than 4 hours	7.75	0.00	7.75
<b>Bush Fair, The Stow and Old Harlow Car Parks</b>			
0-1 hour	0.00	0.00	0.00
1-2 hours	0.85	0.00	0.85
2-3 hours	1.75	0.00	1.75
3-4 hours	3.60	0.00	3.60
more than 4 hours	6.55	0.00	6.55
Weekends	0.00	0.00	0.00
<b>Town Park</b>			
0-1 hour	0.00	0.00	0.00
1- 5 hours	1.10	0.00	1.10
5+ Hours	6.20	0.00	6.20
Sat - Sunday 0-2 hours	0.00	0.00	0.00
more than 2 hours	1.25	0.00	1.25

SERVICE		2015/16	2016/17	
		Current Fee	Proposed Increase	Proposed Fee
		with effect from 01/04/2016		
		£.p	%	£.p
Staff Car Parking	Car parking permit per year	250.00	0.00	250.00
	Individual vouchers (Members)	1.20	0.00	1.20
Parking Permits	<b>Special Permits</b>			
	Care/Health	30.00	0.00	30.00
	Business	60.00	0.00	60.00
	Disabled 1st permit	0.00	0.00	0.00
	Tye Green Bowls Club	60.00	0.00	60.00
	<b>Market Traders</b>			
	5 trading days per week	275.00	0.00	275.00
	4 trading days per week	220.00	0.00	220.00
	3 trading days per week	165.00	0.00	165.00
	2 trading days per week	110.00	0.00	110.00
	1 trading day per week	55.00	0.00	55.00
	<b>Post Office Road season</b>			
	1 year	640.00	0.00	640.00
	6 months	350.00	0.00	350.00
	3 months	175.00	0.00	175.00
	<b>Harlow Mill Station season</b>			
	1 year	500.00	0.00	500.00
	3 months	130.00	0.00	130.00
	<b>Wych Elm season</b>			
	1 year	640.00	0.00	640.00
	6 months	350.00	0.00	350.00
	3 months	175.00	0.00	175.00
	Commercial vehicle permit for residential zones	250.00	0.00	250.00
Bus Station	Departure fees	0.55	0.00	0.55
Latton Bush Centre	<b>Commercial Meeting Room</b>			
	Session	80.00	0.00	80.00
	Day	135.00	0.00	135.00
	<b>Griffin Suite</b>			
	Session	155.00	0.00	155.00
	Day	265.00	0.00	265.00
	<b>Dining Hall</b>			
	Session	135.00	0.00	135.00
	Day	220.00	0.00	220.00
	<b>Latton Hall</b>			
	Session	225.00	0.00	225.00
	Day	395.00	0.00	395.00
	<b>Community Meeting Room</b>			
	Session	40.00	0.00	40.00
	Day	70.00	0.00	70.00
	Evenings and weekends only (per hour, max 2 hours)	20.00	0.00	20.00
	<b>Griffin Suite</b>			
	Session	75.00	0.00	75.00
	Day	110.00	0.00	110.00
	<b>Dining Hall</b>			
	Session	75.00	0.00	75.00
	Day	110.00	0.00	110.00
	Evenings and weekends only (per hour, max 2 hours)	20.00	0.00	20.00

SERVICE		2015/16	2016/17	
		Current Fee	Proposed Increase	Proposed Fee
		with effect from 01/04/2016		
		£.p	%	£.p
	<b>Latton Hall</b>			
	Session	140.00	0.00	140.00
	Day	200.00	0.00	200.00
	Evenings and weekends only (per hour, max 2 hours)	30.00	0.00	30.00
	<b>Studio 2</b>			
	Per hour	15.00	0.00	15.00
	<b>Equipment Hire</b>			
	Flipchart Stand	0.00	0.00	0.00
	Flipchart Pad & Pens	5.00	0.00	5.00
	OHP	0.00	0.00	0.00
	PowerPoint Projector	0.00	0.00	0.00
	DVD Video & Screen	0.00	0.00	0.00
	PA System per Mic	0.00	0.00	0.00
	Free Standing Projector Screen	0.00	0.00	0.00
	Laptop Computer	0.00	0.00	0.00
	Wireless Internet Access	0.00	0.00	0.00
	<b>Street Naming and Numbering</b>			
	<b>Renaming a house</b>	100.00	0.00	100.00
	<b>Renaming of a street where requested by residents (per property)</b>	450.00	0.00	450.00
	<b>Renaming/numbering of development plots (per plot)</b>	120.00	0.00	120.00
	<b>Repositioning of street on new development (per street)</b>	210.00	0.00	210.00
	<b>Confirmation of postal address for residents/occupants</b>	15.00	0.00	15.00
	<b>Confirmation of postal address for solicitors or conveyancers</b>	40.00	0.00	40.00
	<b>Naming new house</b>	65.00	0.00	65.00
	<b>Naming new industrial unit (per unit)</b>	110.00	0.00	110.00
	<b>Naming of new industrial zone (not including units)</b>	200.00	0.00	200.00
	<b>Numbering new house</b>	65.00	0.00	65.00
	<b>Naming/numbering of new developments</b>			
	up to 5 plots	150.00	0.00	150.00
	more than 5 plots	310.00	0.00	310.00
	20 or more plots	375.00	0.00	375.00
	<b>Numbering a block of flats (per 5 flats)</b>	125.00	0.00	125.00
	<b>Naming block of flats (inclusive of numbering)</b>	310.00	0.00	310.00
	<b>Provision of new street name</b>	450.00	0.00	450.00
	<b>Property &amp; Facilities Team</b>			
	<b>Skips</b>	50.00	0.00	50.00
	<b>Hoardings</b>	50.00	0.00	50.00
	<b>Scaffolding</b>	50.00	0.00	50.00
	<b>Access</b>	50.00	0.00	50.00
	<b>Domestic Refuse</b>			
	<b>Sales of Bins</b>	38.00	5.26	40.00
	180l Wheelie Bins	38.00	5.26	40.00
	240l Wheelie Bins	36.00	5.56	38.00
	Kitchen Caddies	15.00	5.33	15.80
	Delivery	at cost	0.00	at cost
	Food waste flat bins	60.00	0.00	65.00
	<b>Flat Block Refuse Bins Charge to Developers</b>			
	1100 litre Bin	410.00	0.00	410.00
	960 litre Bin	410.00	0.00	410.00
	<b>Special Refuse</b>			
	<b>Bulky Waste</b>			
	1 to 5 items	10.50	42.86	15.00
	6 to 8 items	21.50	4.65	22.50

SERVICE		2015/16	2016/17	
		Current Fee	Proposed Increase	Proposed Fee
		with effect from 01/04/2016		
		£.p	%	£.p
Recycling	<b>Green Waste</b>			
	premium fortnightly collection (wheeled bin)	95.00	1.05	96.00
	bookable service (per bag)	0.80	6.25	0.85
	Christmas Trees	2.00	0.00	2.00
	<b>Flat block Recycling Bins - Charges to Developers</b>			
	1100 litre bin	390.00	5.13	410.00
	240 litre bin	36.00	5.56	38.00
	Sales of Kitchen Caddies	2.60	7.69	2.80
	Delivery	at cost	0.00	at cost
	<b>Sales of food waste flat bins</b>	60.00	0.00	63.00
Abandoned Vehicles	<b>Costs Recoverable</b>	27.00	7.41	29.00
	<b>Voluntary Surrender of Vehicles</b>	27.00	7.41	29.00
Street Scene	<b>Abandoned Shopping Trolleys</b>	90.00	5.56	95.00
Allotments	<b>Rents - per square metre</b>	0.17	0.00	0.17
	<b>Peppercorn rent for self managed sites</b>	0.50	0.00	0.50
Hackney Carriages & Private Hire	<b>HC &amp; PH Drivers Licence</b>			
	New Driver (annual)	129.00	50.39	194.00
	New driver (3 year)	356.00	0.00	356.00
	Renewal (annual)	111.00	6.31	118.00
	Renewal (3 year)	280.00	0.00	280.00
	<b>HC Vehicle Licence</b>			
	New Vehicle	330.00	-1.82	324.00
	Renewal	309.00	-5.50	292.00
	<b>PH Vehicle Licence</b>			
	New Vehicle	304.00	6.58	324.00
	Renewal	284.00	2.82	292.00
	<b>Transfer of Vehicle Licence</b>	0.00	0.00	0.00
	<b>Replacement Items</b>			
	- badge	0.00	0.00	0.00
	- plate	0.00	0.00	0.00
	- platemate	0.00	0.00	0.00
	<b>Annual Private Hire Operator Licence</b>			
	1 to 2 Vehicles	232.00	0.00	232.00
	3 to 5 Vehicles	424.00	0.00	424.00
	6 to 10 Vehicles	730.00	0.00	730.00
	11 to 15 Vehicles	1,113.00	0.00	1,113.00
	16 and above	1,648.00	0.00	1,648.00
	<b>Private Hire Five Year Operator Licence</b>			
	1 to 2 Vehicles	692.00	0.00	692.00
	3 to 5 Vehicles	1,649.00	0.00	1,649.00
	6 to 10 Vehicles	3,181.00	0.00	3,181.00
	11 to 15 Vehicles	5,096.00	0.00	5,096.00
16 and above	7,777.00	0.00	7,777.00	
<b>Knowledge Test</b>				
Knowledge test	50.00	0.00	50.00	
Retest full	50.00	0.00	50.00	
Retest partial	20.00	0.00	20.00	
<b>Other Fees</b>				
Admin fees for work undertaken per hour	26.00	3.85	27.00	
Officer Fee for work undertaken per hour	45.00	4.44	47.00	

SERVICE		2015/16	2016/17	
		Current Fee	Proposed Increase	Proposed Fee
		with effect from 01/04/2016		
		£.p	%	£.p
Environmental Health	Breeding of Dogs Licences (+ vets fees)	120.00	4.17	125.00
	Animal Boarding establishment licence	120.00	4.17	125.00
	Pet shop licence	120.00	4.17	125.00
	Riding establishment licence (+ vets fees)	185.00	2.70	190.00
	Dangerous wild animal licence (+ vets fees)	140.00	0.00	140.00
	Special treatment registration	105.00	4.76	110.00
	Wasp nest treatment	50.00	0.00	50.00
	Fleas	50.00	0.00	50.00
	Rats	50.00	0.00	50.00
	Mice	50.00	0.00	50.00
	Pest Control concessionary rate (wasps/fleas/rats/mice)	11.50	0.00	11.50
	Stray dogs			
	stray dogs	25.00	0.00	25.00
	admin charge	23.00	4.35	24.00
	kennelling charges	at cost	0.00	at cost
	Zoo License (not including veterinary fee)	560.00	2.68	575.00
	Veterinary Fees	at cost	0.00	at cost
	Contaminated land enquiry	155.00	3.23	160.00
	Homeboarding	62.00	4.84	65.00
	HMO Lice 3 story 5 year licence	775.00	3.23	800.00
	DBS Check for HMO Licence	44.00	0.00	44.00
	HMO Licence Renewal	380.00	2.63	390.00
	HMO Licence Variation	0.00	0.00	0.00
	Large HMO Additional Licensing Scheme			
	application full fee	490.00	3.06	505.00
	application reduced fee	400.00	3.00	412.00
	annual renewal full fee	180.00	5.56	190.00
	annual renewal reduced fee	160.00	3.13	165.00
	re-inspection full fee	150.00	2.67	154.00
	re-inspection reduced fee	150.00	2.67	154.00
	Smaller HMO - Additional Licensing Scheme			
	application full fee	380.00	3.95	395.00
	application reduced fee	300.00	3.33	310.00
	annual renewal full fee	160.00	3.13	165.00
	annual renewal reduced fee	140.00	3.57	145.00
	re-inspection full fee	100.00	3.00	103.00
	re-inspection reduced fee	100.00	3.00	103.00
	Additional charges small and large HMOs - Additional Licensing			
	application form incomplete	25.00	4.00	26.00
	avoided licence application until found by Council investigation	200.00	2.50	205.00
	avoided licence application reminder letter	40.00	5.00	42.00
	missed appointment house inspection	100.00	3.00	103.00
	licence holder change once granted	110.00	2.73	113.00
	sending a final reminder	25.00	4.00	26.00
	recommencing licensing process following final reminder	40.00	5.00	42.00
	recovery fee - dishonoured cheque	30.00	3.33	31.00
	LAPPC charges			
	Application fee			
	Standard process (includes solvent emission activities)	1579.00	0.00	1579.00
	Additional fee for operating without a permit	1137.00	0.00	1137.00
PVR I,SWOBs and Dry Cleaners	148.00	0.00	148.00	
PVR I & II combined	246.00	0.00	246.00	
VRs and other Reduced Fee Activities	346.00	0.00	346.00	
Reduced fee activities: Additional fee for operating without a permit	68.00	0.00	68.00	
Mobile plant**	1579.00	0.00	1579.00	
for the third to seventh applications	943.00	0.00	943.00	
for the eight and subsequent applications	477.00	0.00	477.00	

SERVICE	2015/16	2016/17	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2016		
	£.p	%	£.p
<b>Where an application for any of the above is for a combined Part B waste application, add an extra £297 to the above amounts</b>			
<b>Annual Subsistence Charge</b>			
Standard process Low	739 (+£99)*	0.00	739 (+£99)*
Standard process Medium	£1111 (+£149)*	0.00	£1111 (+£149)*
Standard process High	£1672 (+£198)*	0.00	£1672 (+£198)*
PVRI,SWOBs and Dry Cleaners Low	76.00	0.00	76.00
PVRI,SWOBs and Dry Cleaners Medium	151.00	0.00	151.00
PVRI,SWOBs and Dry Cleaners High	227.00	0.00	227.00
PVR I & II combined Low	108.00	0.00	108.00
PVR I & II combined Medium	216.00	0.00	216.00
PVR I & II combined High	326.00	0.00	326.00
VRs and other Reduced Fee Low	218.00	0.00	218.00
VRs and other Reduced Fee Medium	349.00	0.00	349.00
VRs and other Reduced Fee High	524.00	0.00	524.00
Mobile plant, for first and second permits Low**	618.00	0.00	618.00
Mobile plant, for first and second permits Medium**	989.00	0.00	989.00
Mobile plant, for first and second permits High**	1484.00	0.00	1484.00
for the third to seventh permits Low	368.00	0.00	368.00
for the third to seventh permits Medium	590.00	0.00	590.00
for the third to seventh permits High	884.00	0.00	884.00
for the eight and subsequent permits Low	189.00	0.00	189.00
for the eight and subsequent permits Medium	302.00	0.00	302.00
for the eight and subsequent permits High	453.00	0.00	453.00
Late Payment Fee	50.00	0.00	50.00
<b>* the additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation</b>			
<b>Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts</b>			
<b>Transfer and Surrender</b>			
Standard process transfer	162.00	0.00	162.00
Standard process partial transfer	476.00	0.00	476.00
New operator at low risk reduced fee activity (extra one - off subsistence charge - see Art 15(2) of charging system)	75.00	0.00	75.00
Surrender: all Part B activities	0.00	0.00	0.00
Reduced fee activities: transfer	0.00	0.00	0.00
Reduced fee activities: partial transfer	45.00	0.00	45.00
<b>Temporary transfer for mobiles</b>			
First transfer	51.00	0.00	51.00
Repeat following enforcement or warning	51.00	0.00	51.00
<b>Substantial Change</b>			
Standard process	1005.00	0.00	1005.00
Standard process where the substantial change results in a new PPC activity	1579.00	0.00	1579.00
Reduced fee activities	98.00	0.00	98.00
<b>LAPPC mobile plant charges (Not using simplified permits)</b>			
<b>Application fee</b>			
1 to 2 Permits	1579.00	0.00	1579.00
3 to 7 Permits	943.00	0.00	943.00
8 and Over	477.00	0.00	477.00
<b>Subsistence fee</b>			
1 to 2 Permits Low	618.00	0.00	618.00
1 to 2 Permits Medium	989.00	0.00	989.00
1 to 2 Permits High	1484.00	0.00	1484.00
3 to 7 Permits Low	368.00	0.00	368.00
3 to 7 Permits Medium	590.00	0.00	590.00
3 to 7 Permits High	884.00	0.00	884.00

SERVICE		2015/16	2016/17	
		Current Fee	Proposed Increase	Proposed Fee
		with effect from 01/04/2016		
		£.p	%	£.p
	8 and Over Low	189.00	0.00	189.00
	8 and Over Medium	302.00	0.00	302.00
	8 and Over High	453.00	0.00	453.00
	<b>LA-IPPC Charges</b>			
	<b>Every subsistence charge below includes the additional £99 charge to cover LA extra costs in dealing with reporting under the E-PRTR Requalification</b>			
	Application - LA element	3218.00	0.00	3218.00
	Additional fee for operating without a permit - LA element	1137.00	0.00	1137.00
	Annual Subsistence Low - LA element	1384.00	0.00	1384.00
	Annual Subsistence Medium - LA element	1541.00	0.00	1541.00
	Annual Subsistence High - LA element	2233.00	0.00	2233.00
	Late Payment Fee	50.00	0.00	50.00
	Substantial Variation	1309.00	0.00	1309.00
	Transfer	225.00	0.00	225.00
	Partial Transfer	668.00	0.00	668.00
	Surrender	668.00	0.00	668.00
<b>Town Centre Management</b>	<b>Access charge</b>			
	Access charge	51.00	1.96	52.00
	<b>Promotional Pitches</b>			
	Monday - Thursday (per day)	122.00	2.46	125.00
	Friday - Sunday	194.00	3.09	200.00
	Weekly	750.00	2.67	770.00
	<b>Small Promotional Pitches (New)</b>			
	Monday - Thursday (per day)	0.00	0.00	100.00
	Friday - Sunday (per day)	0.00	0.00	150.00
	Weekly	0.00	0.00	500.00
	<b>Trading Pitches</b>			
	Monday - Sunday (per day)	34.00	2.94	35.00
	Weekly	143.00	2.10	146.00
	Monthly	560.00	2.68	575.00
	<b>Not for profit pitches</b>			
	Monday - Sunday (per day)	25.00	4.00	26.00
	Weekly	100.00	3.00	103.00
	Monthly	300.00	1.67	305.00
<b>Licensing</b>	<b>Miscellaneous Licences (new)</b>			
	Sex Shops	1,060.00	3.77	1,100.00
	<b>Miscellaneous Licences (renew)</b>			
	Sex Shops	1,060.00	3.77	1,100.00
	<b>Miscellaneous Licences (transfer)</b>			
	Sex Shops	585.00	2.56	600.00
	<b>Miscellaneous Licences (variation)</b>			
	Sex Shops	1,060.00	3.77	1,100.00
	<b>Highways Act (new)</b>			
	Tables & chairs			
	- table	17.50	2.86	18.00
	- chair	12.00	4.17	12.50
	<b>Highways Act (renew)</b>			
	Tables & chairs			
	- table	18.50	2.70	19.00
	- chair	12.00	4.17	12.50
	<b>Charity Collections (new)</b>			
	Lottery	40.00	0.00	40.00
	Street collection	0.00	0.00	0.00
	House to house collection	0.00	0.00	0.00

SERVICE	2015/16	2016/17	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2016		
	£.p	%	£.p
<b>Charity Collections (renew)</b>			
Lottery	20.00	0.00	20.00
Street collection	0.00	0.00	0.00
House to house collection	0.00	0.00	0.00
<b>Street Trading (new)</b>			
Street trading licence	325.00	4.62	340.00
<b>Street Trading (renew)</b>			
Street trading licence	325.00	4.62	340.00
<b>Premises Licences and Club Premises Certificates (application fee)</b>			
<b>Band</b>			
a	100.00	0.00	100.00
b	190.00	0.00	190.00
c	315.00	0.00	315.00
d	450.00	0.00	450.00
e	635.00	0.00	635.00
<b>city/town centre pub</b>			
band d	900.00	0.00	900.00
band e	1,905.00	0.00	1,905.00
<b>Premises Licences and Club Premises Certificates (annual fee)</b>			
<b>Band</b>			
a	70.00	0.00	70.00
b	180.00	0.00	180.00
c	295.00	0.00	295.00
d	320.00	0.00	320.00
e	350.00	0.00	350.00
<b>city/town centre pub</b>			
band d	640.00	0.00	640.00
band e	1,050.00	0.00	1,050.00
application for minor variation	89.00	0.00	89.00
<b>Scrap Metal Dealers</b>			
Collectors fee	290.00	3.45	300.00
Site fee	390.00	2.56	400.00
Recovery charges for works in default	at cost	0.00	at cost
<b>Other Fees</b>			
temporary event notice	21.00	0.00	21.00
theft, loss etc of temporary event notice	10.50	0.00	10.50
Theft, loss etc of premises licence or summary	10.50	0.00	10.50
Application for a provisional statement where premises being built	315.50	0.00	315.50
Notification of change of name or address	10.50	0.00	10.50
Application to vary licence to specify individual as premises supervisor	23.00	0.00	23.00
Application for transfer of premises licence	23.00	0.00	23.00
Interim authority notice following death etc. of licence holder	23.00	0.00	23.00
Theft, loss etc of certificate or summary	10.50	0.00	10.50
Notification of change of name or alteration of rules of club	10.50	0.00	10.50
Change of relevant registered address of club	10.50	0.00	10.50
Right of freeholder etc to be notified of licensing matter	21.00	0.00	21.00
<b>Gambling Act - Licences</b>			
Bingo premises licence (New)	3,300.00	0.00	3,300.00
Bingo premises licence (Variation)	1,650.00	0.00	1,650.00
Bingo premises licence (Renewal)	925.00	0.00	925.00
Bingo premises licence (Application for Provisional Statement)	3,300.00	0.00	3,300.00
Bingo premises licence (Transfer)	1,130.00	0.00	1,130.00
Bingo premises licence (Re-instatement or Licence application Provisional Statement holders)	1,130.00	0.00	1,130.00

SERVICE	2015/16	2016/17	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2016		
	£.p	%	£.p
Adult Gaming Centre premises licence (New)	1,850.00	0.00	1,850.00
Adult Gaming Centre premises licence (Variation)	925.00	0.00	925.00
Adult Gaming Centre premises licence (Renewal)	925.00	0.00	925.00
Adult Gaming Centre premises licence (Application for Provisional Statement)	1,850.00	0.00	1,850.00
Adult Gaming Centre premises licence (Transfer)	1,130.00	0.00	1,130.00
Adult Gaming Centre premises licence (Re-instatement or Licence application Provisional Statement holders)	1,130.00	0.00	1,130.00
Betting premises (track) licence (New)	2,365.00	0.00	2,365.00
Betting premises (track) licence (Variation)	1,180.00	0.00	1,180.00
Betting premises (track) licence (Renewal)	925.00	0.00	925.00
Betting premises (track) licence (Application for Provisional Statement)	2,365.00	0.00	2,365.00
Betting premises (track) licence (Transfer)	895.00	0.00	895.00
Betting premises (track) licence (Re-instatement or Licence application Provisional Statement holders)	895.00	0.00	895.00
Betting premises (other) licence (New)	2,780.00	0.00	2,780.00
Betting premises (other) licence (Variation)	1,420.00	0.00	1,420.00
Betting premises (other) licence (Renewal)	565.00	0.00	565.00
Betting premises (other) licence (Application for Provisional Statement)	2,780.00	0.00	2,780.00
Betting premises (other) licence (Transfer)	1,130.00	0.00	1,130.00
Change of circumstances	50.00	0.00	50.00
Betting premises (other) licence (Re-instatement or Licence application Provisional Statement holders)	1,130.00	0.00	1,130.00
<b>Gambling Act - Permits</b>			
Prize Gaming Permit New	300.00	0.00	300.00
Prize Gaming Permit existing operator	100.00	0.00	100.00
Prize Gaming Permit Renewal	300.00	0.00	300.00
Family Entertainment Centre Gaming Machine Permit New	300.00	0.00	300.00
Existing operator	100.00	0.00	100.00
Renewal	300.00	0.00	300.00
Club gaming and Club Machine permit new	200.00	0.00	200.00
Existing operator	100.00	0.00	100.00
Renewal	200.00	0.00	200.00
annual fee	50.00	0.00	50.00
Variation	100.00	0.00	100.00
Licensed Premises Gaming Machine Permit New	150.00	0.00	150.00
Existing Operator	100.00	0.00	100.00
Annual Fee	50.00	0.00	50.00
Variation	100.00	0.00	100.00
Transfer	25.00	0.00	25.00
Change of Name	25.00	0.00	25.00
Copy of Permit	15.00	0.00	15.00
Copy of license	25.00	0.00	25.00