

# HOUSING STANDARDS BOARD

## Minutes

22 March 2016

7.00pm – 8.15pm

### PRESENT:

#### Committee Members

Cllr Rod Truan (Chairman) (RT),  
Cllr Bob Davis (BD)  
Cllr Simon Carter (Shadow Portfolio Holder  
- Housing (SC)

#### Tenancy Standards Panel:

Jo West (JW)  
Jane Steer (JS) (left at 7.30)

#### Leaseholders Standards Panel:

Darrell Thomas (DT)

#### Tenant Representatives:

##### Property Standards Panel:

Shaun Russell (SR)  
Hugh Hoad (HH)

#### Officers:

Andrew Murray (AM)  
Zulfi Kiani (ZK)  
Simon Pipe (SP) (Item 4 only)  
Jenny Pearce (JP)

		Action
1.	<b><u>Apologies</u></b>  Cllr Bill Pryor (BP), Cara Coxhead (CC), Wendy Makepeace (WM).	
2.	<b><u>Minutes of last meeting (23.02.16) and Matters arising</u></b>  Minutes of the last meeting were approved.  <i>Any Other Business:</i> Estate Inspections: The schedule of estate inspections is still to be put on the web site. Timetable to be circulated. <i>Web site does contain details of the estate inspections.</i>  Painting Programme: Painting programme for the new financial year to be presented to the Property Standards Panel on 23 March 2016.  Editorial Panel: It was confirmed that whilst Councillors are not part of this Panel they are briefed on any significant matters.  Mapping of the new relationships within the LATC was presented.	Noted  ZK (completed)  Noted  Noted  Noted
3.	<b>Cabinet Work plan 2015/16</b>  The draft cabinet work plan was noted.	Noted
4.	<b>Presentation of logo for HTS Group Ltd</b>  The logo and branding for HTS Group had been out for consultation.	Noted

	No firm decision had yet been made. Further comments to be made direct to Simon Pipe. HTS Board to discuss further. Once the logo is agreed this will be communicated.	Noted
<b>5.</b>	<b>Briefing Notes</b>  The briefing notes were all noted.	Noted
<b>6.</b>	<b>Current Consultations:</b>  Pay to Stay: Fairer rents in Social Housing (Consultation Response). The DCLG are thinking of tapering multi-thresholds for when the market rent will kick in. They are looking to provide further details in the next couple of months. Further updates will be made when information is available.	Noted
<b>7.</b>	<b>Formal questions and answers</b>  None	Noted
<b>8.</b>	<b>Draft Tenant &amp; Leaseholder Engagement Timetable 2016-17.</b>  Will be unable to confirm date of the Tenant and Leaseholder timetable for 2016/17 until after the council elections in May.	Noted
<b>9.</b>	<b>Training Programme</b>  Proposed training programme was presented but subject to confirmation of the dates. ZK will distribute programme once finalised.	ZK
<b>10.</b>	<b>Any other Business</b>  The Election Purdah period for the Council and the Essex Police & Crime Commissioner (PCC) elections on Thursday 5 May 2016 starts Wednesday 30 March 2016.  Occasio House (owned by East Thames) is due to close in September 2016. The future use of the building is still to be decided by East Thames, and Essex County Council is working with East Thames undertaking assessments of current occupants. Any referrals will be made direct to the council as appropriate.	Noted  Noted

The Date of the Next meeting is: TO BE ADVISED

Minutes of the Environmental SIT meeting were attached the papers but were for information only.

### **Background Papers**

NB: These are papers referred to in the minutes of this meeting and are not attached as appendices but that are available for the public or Councillors to study.

There were no additional reports.