

REPORT TO: CABINET

DATE: 21 JULY 2016

TITLE: CABINET OVERVIEW WORKING GROUP
WORK PLAN

PORTFOLIO HOLDER: COUNCILLOR WAIDA FORMAN

LEAD OFFICER: BRIAN KEANE, HEAD OF GOVERNANCE
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This is not a key decision

It is not subject to Call-in procedures for the following reason: it is a decision on a procedural, operational or managerial matter.

This decision will affect no ward specifically.

RECOMMENDED that the proposed 2016/17 work plan for the Overview Working Group as detailed in paragraph 2 of this report is agreed.

BACKGROUND

1. The Cabinet has previously established an Overview Working Group, cross-party Councillor body whose role is to review policy areas and make recommendations to the Cabinet for their improved effectiveness.

ISSUES/PROPOSALS

2. Overview Working Group Work Plan 2016/17

It is proposed that the Overview Working Group's work plan for 2016/17 will include two substantial items as follows. Lead Officers have advised that both of these reviews can commence at the OWG's first meeting, in September 2016.

- 1) Non-Housing Asset Management Strategy
 - 2) Economic Development Strategy for Harlow
3. Additional work plan items can be added by the Cabinet later in the year if it chooses. Any requests for additional work plan items made by the Overview Working Group will be forwarded to the Cabinet for its consideration.

4. **Meetings 2016/17**

The meetings of the Overview Working Group in 2016/17 were agreed at Annual Council on 26 May 2016 and are as follows:

1. Thursday 8 September 2016
2. Thursday 20 October 2016
3. Thursday 1 December 2016
4. Thursday 12 January 2017
5. Thursday 9 March 2017

All to start at 7.30pm in the Council Chamber.

IMPLICATIONS

Place (includes Sustainability)

None specific.

Author: **Graeme Bloomer, Head of Place**

Finance (Includes ICT)

None specific.

Author: **Simon Freeman, Head of Finance**

Housing

As outlined in the body of the report.

Author: **Andrew Murray, Head of Housing**

Community Wellbeing (includes Equalities and Social Inclusion)

None specific.

Author: **Jane Greer, Acting Head of Community Wellbeing**

Governance (includes HR)

None specific.

Author: **Brian Keane, Head of Governance**

Background Papers

[These are papers referred to in the preparation of the report that are not attached as appendices but that are available for public or Councillor study.]

None.

Glossary of terms/abbreviations used

OWG – Overview Working Group