

Harlow Council Forward Plan

This plan contains all decisions that the Council's Cabinet expects to take over the coming year. Where relevant, each decision has been identified as a Key Decision or as involving consideration in private session.

The definition of a Key Decision is given in Article 12 of the Council's Constitution but is also set out here for clarity.

A 'Key Decision' means a Cabinet/Portfolio Holder decision which is likely:

- a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, expenditure or savings are deemed to be significant if they exceed £50,000; or
- b) to be significant in terms of its effects on communities living in an area comprising two or more wards in Harlow.

Each decision listed in this Forward Plan has been assigned an exemption status as follows:

Open – members of the press and public are expected to be allowed to attend during consideration of this matter.

Confidential – members of the press and public are expected to be excluded during consideration of this matter. The reasons for this exclusion will be stated in column 5, and relate to a lawful power to exclude the press and public when specific classes of information are being discussed, as contained in the [Local Government Act 1972](#).

A Decision Notice for each Key Decision is published within five days of it being made. Decision Notices and documents to be considered by decision makers are open for inspection on the Council's website www.harlow.gov.uk and at the Civic Centre, The Water Gardens, Harlow, CM20 1WG. Representations on an upcoming key decision can be made by writing to the Chief Executive, using the address above.

The current members of the Cabinet are as listed on the Council's website at the following page <http://moderngov.harlow.gov.uk/mgCommitteeDetails.aspx?ID=121>

Items that have appeared on previous Forward Plans may have been removed if it is not anticipated that they be the subject of a decision in the current year. This includes the following previous items: (1) Essex Inter-Authority Waste/Recycling Agreement (2) Update on Harlow Strategic Partnership for Educational Attainment.

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I006 007	Year End 2015/16 Joint Performance and Finance Report	Cabinet	21 Jul 2016	Key decision: No Likely exemption status: Open	Officer's report	Leader of the Council (Councillor Jon Clempner) Malcolm Morley OBE
I005 990	Capital Programmes Outturn Report 2015/16	Cabinet	21 Jul 2016	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I005 991	Housing Revenue Account Outturn Report 2015/16	Cabinet	21 Jul 2016	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Mark Wilkinson) Simon Freeman
I004 189	Customer Services Action Plan	Cabinet	21 Jul 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Youth and Community (Councillor Emma Toal) Jane Greer

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I004 193	Selection of operator for Harlow Enterprise Hub	Cabinet	21 Jul 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Jane Greer
I005 983	The Stow Supplementary Planning Document	Cabinet	21 Jul 2016 Mark Hall	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Graeme Bloomer
I006 012	Loan Arrangements for HTS (Property & Environment) Limited	Cabinet	21 Jul 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I005 987	Joint Finance and Performance Report, Quarter 1 2016/17	Cabinet	15 Sep 2016	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I005 998	Housing Revenue Account, Quarter 1 Finance Report 2016/17	Cabinet	15 Sep 2016	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Mark Wilkinson) Simon Freeman
I005 995	Capital Programmes Quarter 1 Finance Report 2016/17	Cabinet	15 Sep 2016	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I004 805	Nichollsfield Pavilion Refurbishment Works	Cabinet	15 Sep 2016 Bush Fair	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Graeme Bloomer
I006 013	2015/16 Statement of Accounts	Cabinet	15 Sep 2016 Expected referral from Audit Cttee	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman

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I006 008	Annual Treasury Management Report 2015/16	Cabinet	15 Sep 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I004 945	Appointment of a Consultant to undertake Asbestos Surveys, Air Monitoring and Associated Services	Cabinet	15 Sep 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Mark Wilkinson) Andrew Murray
I005 958	Award of contract for small roofing schemes	Cabinet	15 Sep 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Graeme Bloomer
I006 009	Debt write offs	Cabinet	15 Sep 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman

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I006 014	Rainbow Services Pensions	Cabinet	15 Sep 2016	Key decision: Yes Likely exemption status: Contains some confidential	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I005 696	Award of contract for Legionella Risk Assessments and Water Hygiene	Cabinet	13 Oct 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Mark Wilkinson) Andrew Murray
I001 170	Local Development Plan - approval of statutory consultation document	Cabinet	13 Oct 2016 Subject to the outcomes of the duty to co-operate process and availability of technical evidence from third parties	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Graeme Bloomer

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I006 015	Local Council Tax Support Scheme proposals 2017/18	Cabinet	10 Nov 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I006 005	Review of Housing Allocations Policy	Cabinet	10 Nov 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Mark Wilkinson) Andrew Murray
I003 040	Contract Award - Lift Maintenance	Cabinet	10 Nov 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Mark Wilkinson) Andrew Murray
I006 016	Treasury Management Strategy Statement 2016/17: Mid Year Review	Cabinet	8 Dec 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman

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I006006	Award of Asset Management Services Framework Agreement	Cabinet	8 Dec 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Mark Wilkinson) Andrew Murray
I005988	Joint Finance and Performance Report, Quarter 2 2016/17	Cabinet	8 Dec 2016	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I005999	Housing Revenue Account, Quarter 2 Finance Report 2016/17	Cabinet	8 Dec 2016	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Mark Wilkinson) Simon Freeman
I005996	Capital Programmes Quarter 2 Finance Report 2016/17	Cabinet	8 Dec 2016	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman

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I006 010	Debt write offs	Cabinet	8 Dec 2016	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I004 186	Heating Charges (District Heating Schemes)	Cabinet	26 Jan 2017	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Mark Wilkinson) Andrew Murray
I005 993	Corporate Plan 2017/18	Cabinet	26 Jan 2017	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I005 994	Medium Term Financial Strategy 2017/18	Cabinet	26 Jan 2017	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I005 992	General Fund Budget 2017/18	Cabinet	26 Jan 2017	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I006 017	Housing Revenue Account Business Plan 2016-2046	Cabinet	26 Jan 2017	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Mark Wilkinson), Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman, Andrew Murray
I006 003	Housing Revenue Account Budget 2017/18	Cabinet	26 Jan 2017	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers), Portfolio Holder for Housing (Councillor Mark Wilkinson) Simon Freeman, Andrew Murray

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I006 002	Capital Programmes 2017/18 - 2019/20	Cabinet	26 Jan 2017	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I006 004	Treasury Management Strategy 2017/18	Cabinet	26 Jan 2017	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I004 191	Health and Wellbeing Strategy	Cabinet	23 Mar 2017	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Youth and Community (Councillor Emma Toal) Jane Greer
I005 989	Joint Finance and Performance Report, Quarter 3 2016/17	Cabinet	23 Mar 2017	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I006 000	Housing Revenue Account, Quarter 3 Finance Report 2016/17	Cabinet	23 Mar 2017	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Mark Wilkinson) Simon Freeman
I005 997	Capital Programmes Quarter 3 Finance Report 2016/17	Cabinet	23 Mar 2017	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I005 709	HMO Annual Licensing	Cabinet	23 Mar 2017	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Environment (Councillor Danny Purton) Graeme Bloomer
I006 011	Debt write offs	Cabinet	23 Mar 2017	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I001 163	Non Housing Asset Management Strategy	Cabinet	To be confirmed Subject to OWG review	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Graeme Bloomer
I004 195	Economic Development Strategy for Harlow	Cabinet	To be confirmed Subject to OWG review	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Jane Greer