

## APPENDIX B.

### Carry Forward requests 2015/16

Corporate Management Team and Heads of Service considered the following carry forward requests for 2015/16 Financial year on 28 June 2016. They are included within the Year End Joint Finance & Performance Report 2015/16 as a recommendation for Cabinet to approve.

### General Fund –

REVENUE CARRYOVER REQUEST FORM 2015-16					
SERVICE/COST CENTRE	AMOUNT (Nearest £100)	Description and reason for underspend	Contractually Committed (Y/N)	Will the carry over be spent for it's original purpose (Y/N)	Consequence if carry over not approved.
	£				
Planning	12,500	IDOX - Enterprise System - 50% Completion fee	Y	Y	The system is over half installed so if this funding is not carried over then there would be no working system for planning, building control, environmental health and land charges. None of these services would be able to perform their statutory duties without working ICT data system.
ICT/Planning	£ 23,500.00	IDOX - ERDMS System - 50% Completion fee	Y	Y	The system is over half installed so if this funding is not carried over then there would be no working system for planning, building control, environmental health and land charges. None of these services would be able to perform their statutory duties without working ICT data system.
Planning	10,500	Public Access System - Planning - 50% Completion Fee	Y	Y	The system is over half installed so if this funding is not carried over then there would be no working system for planning, building control, environmental health and land charges. None of these services would be able to perform their statutory duties without working ICT data system.
Elections 3318	7,300	Delay and uncertainty surrounding Individual Electoral Registration. Carry over of 2015/16 balance of expenditure/grant income.	Yes	Yes	Potential failure to meet statutory requirements.
Human Resources	13,000	Underspend on HR CRIS 21 systems development.	N	Y	Investment to maintain functionality and further develop the system is required in order to reduce the integrity risk.
Accountancy	20,000	Agresso is in the process of being upgraded. Following a tender exercise, a company has been appointed to provide the required direction and implementation expertise. The majority of the project is capital in nature, and the capital programme is relying upon a Revenue Contribution to Capital Outlay. Further elements of costs are also revenue in nature (e.g. training, systems review work, etc) which also requires additional capacity within the Accountancy Team. The project is a large-scale and complex system upgrade. Work started in March 2016 with completion due in (or soon after) November 2016.	Y	Y	1) The Agresso system will remain unsupported; 2) Recommendations from internal audits will not be met; 3) Breach of contract.
Finance Miscellaneous	50,000				