

**REPORT TO:** CABINET

**DATE:** 15 SEPTEMBER 2016

**TITLE:** AWARD OF CONTRACT FOR SMALL  
ROOFING SCHEMES  
(PROJECT NO. 16/037)

**PORTFOLIO HOLDER:** COUNCILLOR TONY DURCAN

**LEAD OFFICERS:** GRAEME BLOOMER, HEAD OF PLACE  
SERVICES (01279) 446270  
WILL HALES, INTERIM PROPERTY &  
FACILITIES MANAGER (01279) 446852

**CONTRIBUTING OFFICERS:** MALCOLM WRIGHT, PROPERTY, FACILITIES  
AND PROJECTS (01279) 446847

TINA MCDERMOTT, CORPORATE  
PROCUREMENT (01279) 446175

**This is a Key Decision**

**It is on the Forward Plan as Decision Number 1005958**

**This decision is subject to Call-in**

**This decision will affect Bush Fair, Great Parndon and Mark Hall Wards**

**RECOMMENDED that:**

- A** The most economically advantageous tender assessed against the criteria included in the tender documents submitted by Contractor A is accepted in the sum of £250,474 “subject to contract”.

**REASON FOR DECISION**

- A** To enable the Council to enter into a contract for these works in compliance with Contracts Standing Orders.

**BACKGROUND**

1. A number of the Council’s non housing flat roofs are circa 25 years old and are therefore coming to the end of their useful lives. The Council is seeking

to embark on a project to replace the roof coverings at Bush Fair, The Stow and the Abercrombie Centre for the following reasons:-

- a) These roofs are now in a very poor condition;
- b) To protect the Council's property assets from water ingress damage;
- c) To comply with health & safety standards;
- d) To comply with the Council's contractual obligation to maintain the exterior of the properties, thus avoiding exposure to damage claims from our tenants;
- e) To maintain rental income streams generated from the subject properties;
- f) To reduce ongoing revenue costs associated with repairs;
- g) To reduce carbon emissions and energy cost by the provision of insulation to the roofs.

## THE PROCUREMENT PROCESS

2. The Council invited seven suitably qualified and experienced contractors to tender for the works and five tenders were received by the deadline. A tender analysis has been undertaken, on the basis of the most economically advantageous, against a 50:50 Quality/Price split. The prices, rankings and weighted scores are shown below:-

	Quality Weighted Score	Total Price for Delivery £'s	Price Weighted Score	Total Points Score	Ranking
Contractor A	5000	£250,474.00	4200	9200	1
Contractor B	4450	£235,083.23	4500	8950	2
Contractor C	3750	£324,197.50	3250	7000	4
Contractor D	3250	£211,204.00	5000	8250	3
Contractor E	0	£250,186.90	4200	4200	5
Contractor F	No Bid Received				
Contractor G	No Bid Received				

3. Contractor A has submitted the most economically advantageous bid when assessed against the criteria included in the tender documents. This Contractor submitted the highest quality bid and has demonstrated that they can deliver the works to the standard required by the Council.
4. Contractor E failed to submit any of the quality information requested as part of the invitation to tender.
5. A 16 week works programme has been scheduled to commence on 18

October 2016 subject to Cabinet's approval.

## **IMPLICATIONS**

### **Regeneration (includes Sustainability)**

None specific

Author: **Graeme Bloomer, Head of Place**

### **Finance (Includes ICT)**

The tendered price from the preferred bidder is containable within the approved capital programme for 2016/17 including the 2015/16 carry forward items.”

Author: **Simon Freeman, Head of Finance**

### **Housing**

As contained within the report.

Author: **Andrew Murray, Head of Housing**

### **Community Wellbeing (includes Equalities and Social Inclusion)**

None specific

Author: **Jane Greer, Head of Community Wellbeing**

### **Governance (includes HR)**

The Council has carried out a compliant procurement process and evaluated the tenders received in line with the pre-determined criteria, as the recommendation is based on this process it would difficult to challenge the decision to appoint Contractor B.

Author: **Brian Keane, Head of Governance**