

Harlow Council Forward Plan

This plan contains all decisions that the Council's Cabinet expects to take over the coming year. Where relevant, each decision has been identified as a Key Decision or as involving consideration in private session.

The definition of a Key Decision is given in Article 12 of the Council's Constitution but is also set out here for clarity.

A 'Key Decision' means a Cabinet/Portfolio Holder decision which is likely:

- a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, expenditure or savings are deemed to be significant if they exceed £50,000; or
- b) to be significant in terms of its effects on communities living in an area comprising two or more wards in Harlow.

Each decision listed in this Forward Plan has been assigned an exemption status as follows:

Open – members of the press and public are expected to be allowed to attend during consideration of this matter.

Confidential – members of the press and public are expected to be excluded during consideration of this matter. The reasons for this exclusion will be stated in column 5, and relate to a lawful power to exclude the press and public when specific classes of information are being discussed, as contained in the [Local Government Act 1972](#).

A Decision Notice for each Key Decision is published within five days of it being made. Decision Notices and documents to be considered by decision makers are open for inspection on the Council's website www.harlow.gov.uk and at the Civic Centre, The Water Gardens, Harlow, CM20 1WG. Representations on an upcoming key decision can be made by writing to the Chief Executive, using the address above.

The current members of the Cabinet are as listed on the Council's website at the following page <http://moderngov.harlow.gov.uk/mgCommitteeDetails.aspx?ID=121>

| Ref. | Decision title | Decision Maker | Expected Date of Decision and Ward(s) affected | Key Decision and private consideration status | Documents to be considered by decision maker | Portfolio Holder and Lead Officer |
|-------------|---|----------------|---|--|--|--|
| I006 503 | North Essex Parking Partnership (NEPP) – Extension of Joint Committee Agreement | Cabinet | 10 Nov 2016 | Key decision: Yes Likely exemption status: Open | Officer's report | Portfolio Holder for Environment (Councillor Danny Purton) Graeme Bloomer |
| I004 945 | Appointment of a Consultant to undertake Asbestos Surveys, Air Monitoring and Associated Services | Cabinet | 10 Nov 2016 | Key decision: Yes Likely exemption status: Open | Officer's report | Portfolio Holder for Housing (Councillor Mark Wilkinson) Andrew Murray |
| I001 170 | Local Development Plan - approval of statutory consultation document | Cabinet | 8 Dec 2016 Subject to the outcomes of the duty to co-operate process and availability of technical evidence from third parties | Key decision: No Likely exemption status: Open | Officer's report | Portfolio Holder for Environment (Councillor Danny Purton) Graeme Bloomer |

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|----------|---|----------------|--|--|--|---|
| I006 015 | Local Council Tax Support Scheme proposals 2017/18 | Cabinet | 8 Dec 2016 | Key decision: Yes Likely exemption status: Open | Officer's report | Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman |
| I006 016 | Treasury Management Strategy Statement 2016/17: Mid Year Review | Cabinet | 8 Dec 2016 | Key decision: Yes Likely exemption status: Open | Officer's report | Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman |
| I006 006 | Award of Asset Management Services Framework Agreement | Cabinet | 8 Dec 2016 | Key decision: Yes Likely exemption status: Open | Officer's report | Portfolio Holder for Housing (Councillor Mark Wilkinson) Andrew Murray |
| I005 988 | Joint Finance and Performance Report, Quarter 2 2016/17 | Cabinet | 8 Dec 2016 | Key decision: No Likely exemption status: Open | Officer's report | Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman |

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|-------------|---|----------------|--|--|--|---|
| I005 999 | Housing Revenue Account, Quarter 2 Finance Report 2016/17 | Cabinet | 8 Dec 2016 | Key decision: No Likely exemption status: Open | Officer's report | Portfolio Holder for Housing (Councillor Mark Wilkinson) Simon Freeman |
| I005 996 | Capital Programmes Quarter 2 Finance Report 2016/17 | Cabinet | 8 Dec 2016 | Key decision: No Likely exemption status: Open | Officer's report | Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman |
| I006 010 | Debt write offs | Cabinet | 8 Dec 2016 | Key decision: Yes Likely exemption status: Open | Officer's report | Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman |
| I003 040 | Contract Award - Lift Maintenance | Cabinet | 26 Jan 2017 | Key decision: Yes Likely exemption status: Open | Officer's report | Portfolio Holder for Housing (Councillor Mark Wilkinson) Andrew Murray |

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|-------------|--|----------------|--|--|--|---|
| I004 186 | Heating Charges (District Heating Schemes) | Cabinet | 26 Jan 2017 | Key decision: Yes Likely exemption status: Open | Officer's report | Portfolio Holder for Housing (Councillor Mark Wilkinson) Andrew Murray |
| I005 993 | Corporate Plan 2017/18 | Cabinet | 26 Jan 2017 | Key decision: Yes Likely exemption status: Open | Officer's report | Councillor Jon Clempner Malcolm Morley OBE |
| I005 994 | Medium Term Financial Strategy 2017/18 | Cabinet | 26 Jan 2017 | Key decision: Yes Likely exemption status: Open | Officer's report | Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman |
| I005 992 | General Fund Budget 2017/18 | Cabinet | 26 Jan 2017 | Key decision: Yes Likely exemption status: Open | Officer's report | Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman |

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|----------|---|----------------|--|--|--|--|
| I006 017 | Housing Revenue Account Business Plan 2016-2046 | Cabinet | 26 Jan 2017 | Key decision: Yes Likely exemption status: Open | Officer's report | Portfolio Holder for Resources (Councillor Mike Danvers), Portfolio Holder for Housing (Councillor Mark Wilkinson) Simon Freeman, Andrew Murray |
| I006 003 | Housing Revenue Account Budget 2017/18 | Cabinet | 26 Jan 2017 | Key decision: Yes Likely exemption status: Open | Officer's report | Portfolio Holder for Resources (Councillor Mike Danvers), Portfolio Holder for Housing (Councillor Mark Wilkinson) Simon Freeman, Andrew Murray |
| I006 002 | Capital Programmes 2017/18 - 2019/20 | Cabinet | 26 Jan 2017 | Key decision: Yes Likely exemption status: Open | Officer's report | Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman |

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|----------|---|----------------|--|--|--|---|
| I006 004 | Treasury Management Strategy 2017/18 | Cabinet | 26 Jan 2017 | Key decision: No Likely exemption status: Open | Officer's report | Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman |
| I005 696 | Award of contract for Legionella Risk Assessments and Water Hygiene | Cabinet | 23 Mar 2017 | Key decision: Yes Likely exemption status: Open | Officer's report | Portfolio Holder for Housing (Councillor Mark Wilkinson) Andrew Murray |
| I004 191 | Health and Wellbeing Strategy | Cabinet | 23 Mar 2017 | Key decision: Yes Likely exemption status: Open | Officer's report | Portfolio Holder for Youth and Community (Councillor Emma Toal) Jane Greer |
| I005 989 | Joint Finance and Performance Report, Quarter 3 2016/17 | Cabinet | 23 Mar 2017 | Key decision: No Likely exemption status: Open | Officer's report | Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman |

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| I006 000 | Housing Revenue Account, Quarter 3 Finance Report 2016/17 | Cabinet | 23 Mar 2017 | Key decision: No Likely exemption status: Open | Officer's report | Portfolio Holder for Housing (Councillor Mark Wilkinson) Simon Freeman |
| I005 997 | Capital Programmes Quarter 3 Finance Report 2016/17 | Cabinet | 23 Mar 2017 | Key decision: No Likely exemption status: Open | Officer's report | Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman |
| I005 709 | HMO Annual Licensing | Cabinet | 23 Mar 2017 | Key decision: No Likely exemption status: Open | Officer's report | Portfolio Holder for Environment (Councillor Danny Purton) Graeme Bloomer |
| I006 011 | Debt write offs | Cabinet | 23 Mar 2017 | Key decision: Yes Likely exemption status: Open | Officer's report | Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman |

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|-------------|--|----------------|--|--|--|---|
| I001 163 | Non Housing Asset Management Strategy | Cabinet | To be confirmed Subject to OWG review | Key decision: Yes Likely exemption status: Open | Officer's report | Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Graeme Bloomer |
| I004 195 | Economic Development Strategy for Harlow | Cabinet | To be confirmed Subject to OWG review | Key decision: Yes Likely exemption status: Open | Officer's report | Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Jane Greer |