

# HOUSING STANDARDS BOARD

## Minutes

8 November 2016

7.00pm – 7.30pm

### PRESENT:

#### Committee Members

Cllr Bob Davis (Chairman) (BD),  
Cllr Bill Pryor (BP)

#### Leasehold Representative:

Darrell Thomas

#### Tenant Representatives:

##### **Property Standards Panel:**

Hugh Hoad (HH)

##### **Tenancy Standards Panel:**

None

#### Officers:

Andrew Murray (AM)

Zulfi Kiani (ZK)

Cara Coxhead (CC)

Jim Preston (JPr)

Jordan Gallagher (JG)

		Action
1.	<b><u>Apologies</u></b>  Cllr Mark Wilkinson (MK), Sheila Robson (SR), Wendy Makepeace (WM), Jenny Pearce (JP), Jo West (JW)	Noted
2.	<b><u>Declaration of Interest</u></b>  None.	Noted
3.	<b><u>Minutes of last meeting (13.09.16) and Matters arising</u></b>  A further copy of the Housing Business Plan Review Timetable 2016/17 was provided at the meeting and changes noted.	Noted
4.	<b>Cabinet Work plan 2016/17</b>  The work plan was noted	Noted
5.	<b>Briefing Notes:</b>  The briefing notes were noted  A verbal update on the Review of the Sheltered Housing Report was made. Comments were made to strengthen which included support required for those in receipt of HRS and additional charges. Scrutiny Committee will now consider the next steps.	Noted  Noted
6.	<b>Current Consultations:</b>	

	None.	Noted
<b>10.</b>	<b>Formal questions and answers</b>  None	Noted
<b>11.</b>	<p><b>Any other Business</b></p> <p><i>Tenant and Leaseholder Engagement Strategy.</i> Previous timescales were that, after six months a review would take place including the potential for joint chairing of panels. Since the introduction of Phase 1 of the review, the frequency of the panels have been reduced and to enable the Council to carry out a full review of the process, including behaviours, a full year of meetings is required to establish what works well and what if anything needs changing or amending needs to be undertaken. Phase 2 of the engagement strategy deals with wider engagement and aims to link with the Council's wider Customer Services Strategy which is due to be completed by 31 January 2017, where it will be presented to the Scrutiny Committee for approval. The review of the Housing's Tenant and Leaseholder Engagement Strategy has been deferred until February 2017.</p> <p><i>Tenant &amp; Leaseholder Conference 2016</i> At the recent conference, no mention of homelessness was made in the presentations, however it was noted that reference had been made in the Annual Housing Update.</p> <p>The queries raised concerning the closure of the Cash Office have been passed onto the Portfolio Holder of Youth and Community. The Council has made the decision to close the Cash Office and consultation will take place in order to spread awareness of what payment methods residents can use once the Cash Office has closed. The Consultation period will run up until the Cash Office closes.</p> <p><i>Meeting Board in Foyer of Civic Centre</i> It was requested that the correct time for these meetings is displayed in the foyer.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>ZK</p>

The Date of the Next meeting is: 6 December 2016

There were no Minutes of the Environmental SIT meeting attached.

### **Background Papers**

NB: These are papers referred to in the minutes of this meeting and are not attached as appendices but that are available for the public or Councillors to study.

There were no additional reports.