

**ANALYSIS OF FEES AND CHARGES****(all fees include VAT where applicable)****Environmental Health**

	2016/17	2017/18	
	Current Fee	Proposed Increase	Proposed Fee
with effect from 01/04/2017			
	£.p	%	£.p
<b>HMO Lice 3 story 5 year licence</b>	800.00	<b>5.00</b>	840.00
<b>DBS Check for HMO Licence</b>	44.00	<b>0.00</b>	44.00
<b>HMO Licence Renewal</b>	390.00	<b>2.56</b>	400.00
<b>HMO Licence Variation</b>	0.00	<b>0.00</b>	0.00
<b>Large HMO Additional Licensing Scheme</b>			
application full fee	505.00	<b>3.96</b>	525.00
application reduced fee	412.00	<b>1.94</b>	420.00
annual renewal full fee	190.00	<b>4.21</b>	198.00
annual renewal reduced fee	165.00	<b>1.82</b>	168.00
re-inspection full fee	154.00	<b>3.90</b>	160.00
re-inspection reduced fee	154.00	<b>0.00</b>	154.00
<b>Smaller HMO - Additional Licensing Scheme</b>			
application full fee	395.00	<b>5.06</b>	415.00
application reduced fee	310.00	<b>3.23</b>	320.00
annual renewal full fee	165.00	<b>3.03</b>	170.00
annual renewal reduced fee	145.00	<b>2.07</b>	148.00
re-inspection full fee	103.00	<b>2.91</b>	106.00
re-inspection reduced fee	103.00	<b>0.00</b>	103.00
<b>Additional charges small and large HMOs - Additional Licensing Scheme</b>			
application form incomplete	26.00	<b>3.85</b>	27.00
avoided licence application until found by Council investigation	205.00	<b>3.41</b>	212.00
avoided licence application reminder letter	42.00	<b>2.38</b>	43.00
missed appointment house inspection	103.00	<b>1.94</b>	105.00
licence holder change once granted	113.00	<b>1.77</b>	115.00
sending a final reminder	26.00	<b>3.85</b>	27.00
recommencing licensing process following final reminder	42.00	<b>2.38</b>	43.00
recovery fee - dishonoured cheque	31.00	<b>3.23</b>	32.00