

**MINUTES OF THE CABINET  
HELD ON**

22 June 2017

7.30 - 8.30 pm

**PRESENT**

**Committee Members**

Councillor Jon Clempner, Leader of the Council

Councillor Emma Toal, Deputy Leader and Portfolio Holder for Youth and Community

Councillor Mike Danvers, Portfolio Holder for Resources

Councillor Tony Durcan, Portfolio Holder for Regeneration and Enterprise

Councillor Danny Purton, Portfolio Holder for Environment

Councillor Mark Wilkinson, Portfolio Holder for Housing

**Additional Attendees**

Councillor Mark Ingall

Councillor Lanie Shears

**Other Councillors**

Councillor David Carter

Councillor Simon Carter

Councillor Joel Charles

Councillor Tony Hall

Councillor Clive Souter

**Officers**

Andrew Bramidge, Project Director – Harlow Enterprise Zone

Graeme Bloomer, Head of Place

Simon Freeman, Head of Finance

Jane Greer, Head of Community Wellbeing

Brian Keane, Head of Governance

Andrew Murray, Head of Housing

Adam Rees, Corporate and Governance Support Officer

1. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Waida Forman.

2. **DECLARATIONS OF INTEREST**

None.

3. **MINUTES**

**RESOLVED** that the minutes of the meeting held on 23 March 2017 are agreed as a correct record and signed by the Leader.

4. **MATTERS ARISING**

None.

5. **WRITTEN QUESTIONS FROM THE PUBLIC**

None.

6. **WRITTEN QUESTIONS FROM COUNCILLORS**

None.

7. **PETITIONS**

None.

8. **FORWARD PLAN**

**RESOLVED** that the Forward Plan is noted.

9. **RECENT DECISIONS TAKEN BY THE LEADER, DEPUTY OR PORTFOLIO HOLDER(S)**

None.

10. **PORTFOLIO HOLDER DELEGATIONS**

**RESOLVED** that the Leader's Scheme of Delegation to Portfolio Holder's for 2017/18, as set out in the document submitted, is noted.

11. **APPOINTMENT OF CABINET OVERVIEW WORKING GROUP, PANELS AND PARTNERSHIP BODIES 2017/18**

**RESOLVED** that appointments to Cabinet Overview Working Group, Panels and Partnership Bodies were approved as appended to the minutes.

12. **CABINET OVERVIEW WORKING GROUP WORK PLAN 2017/18**

**RESOLVED** that the proposed 2017/18 work plan for the Overview Working Group as detailed in paragraphs 2 and 3 from the report submitted was agreed.

13. **LOCAL DEVELOPMENT PLAN - APPROVAL OF STATUTORY CONSULTATION DOCUMENT**

Cabinet considered a report on the Local Development Scheme, and the Local Development Plan's draft Development Management policies, which if approved would be included as part of the Plan's Regulation 19 consultation. Approval was also sought for the production of a Town Centre Area Action Plan.

Proposed by Councillor Danny Purton (seconded by Councillor Jon Clempner) it was:

**RESOLVED** that:

- A** Cabinet approves the Local Development Scheme for publication. (Appendix A to the report).
- B** Cabinet approves the Development Management Policies for consultation. (Appendix B to the report).
- C** Cabinet agrees the production of a Town Centre Area Action Plan to set out the spatial strategy and land use planning policies to guide and support the regeneration of the Town Centre.
- D** Subject to A, B and C above authority be delegated to the Head of Governance (or the Managing Director if in post at the appropriate time), in consultation with the Leader of the Council and the Portfolio Holder for Environment, to approve any inconsequential and non-material amendments to the policies and text that may be necessary arising from the completion of technical reports and the strategic policies.

14. **ACQUISITION OF LAND IN LONDON ROAD**

Cabinet received a report to recommend to Full Council that a Compulsory Purchase Order (CPO) was sought to acquire 10 acres of land from Powerrapid Ltd. should a CPO be necessary.

Proposed by Councillor Tony Durcan (seconded by Councillor Jon Clempner) it was:

**RESOLVED that Cabinet recommends to Full Council that:**  
 Authority is delegated to the Head of Governance, in consultation with the Portfolio Holders for Regeneration & Enterprise and Finance, to commence Compulsory Purchase Order proceedings at the appropriate time to acquire the land at London Road North currently owned by Powerrapid Ltd.

15. **COMMUNICATIONS FROM COMMITTEES/WORKING GROUPS/PARTIES AND PANELS**

None.

16. **MINUTES OF PANELS/WORKING GROUPS**

**RESOLVED** that the minutes of the following meetings are noted.

- a) Minutes of meeting Thursday, 2 March 2017 of Safety Committee
- b) Minutes of meeting Thursday, 9 March 2017 of Cabinet Overview Working Group

c) Minutes of meeting Wednesday, 29 March 2017 of Harlow Local Highways Panel

17. **MATTERS OF URGENT BUSINESS**

None.

LEADER OF THE COUNCIL

# CABINET APPOINTMENTS 2017/18

Recommended that appointments to Cabinet bodies for 2017/18 are made as detailed below:

## Cabinet Overview Working Group

<b>Cabinet Overview Working Group (10)</b>		
<b>Conservative (4)</b>	<b>Labour (6)</b>	<b>UKIP</b>
David Carter	Ian Beckett (c)	
Simon Carter	Mark Ingall (vc)	
Mike Garnett	Maggie Hulcoop	
Clive Souter	Stefan Mullard	
	John Strachan	
	Rod Truan	

## Cabinet Advisory Panels

<b>Constitution Panel (3)</b>		
<b>Conservative (1)</b>	<b>Labour (2)</b>	<b>UKIP</b>
Simon Carter	Mike Danvers (c)	
	Stefan Mullard	

<b>Local Development Plan Panel (7)</b>		
<b>Conservative (3)</b>	<b>Labour (4)</b>	<b>UKIP</b>
Simon Carter	Stefan Mullard (c)	
Tony Hall	Lanie Shears (vc)	
Mike Garnett	Mark Ingall	
	Danny Purton	

## HTS Bodies

<b>Shareholders Sub-Committee for HTS (Property &amp; Environment) Ltd</b>		
<b>Conservative (2)</b>	<b>Labour (3)</b>	<b>UKIP</b>
Joel Charles	Jon Clempner (c)	
Andrew Johnson	Danny Purton	
	Mark Wilkinson	

<b>HTS (Property &amp; Environment) Board of Directors</b>		
<b>Conservative (1)</b>	<b>Labour (2)</b>	<b>UKIP</b>
Simon Carter	Bob Davis	
	John Strachan	

<b>HTS Group Ltd</b>		
<b>Conservative (1)</b>	<b>Labour (3)</b>	<b>UKIP</b>
Simon Carter	Bob Davis	
	John Strachan	

### **Partnership and Liaison Bodies**

<b>Harlow Local Highways Panel (4)</b>		
<b>Conservative (2)</b>	<b>Labour (2)</b>	
David Carter	Tony Durcan	
Tony Hall	Danny Purton	

<b>Enterprise Zone Board (1 + 1 Substitute)</b>	
Tony Durcan	
Jon Clempner (sub)	

<b>Essex Flood Partnership (1 + 1 Substitute)</b>	
Danny Purton	
Tony Durcan (sub)	

<b>Harlow Health and Wellbeing Board (<i>previously Harlow Wellbeing Partnership</i>) (1)</b>	
Ian Beckett (c)	

<b>London Stansted Cambridge Consortium (1 + 1 Officer)</b>	
Jon Clempner	

<b>North Essex Parking Partnership (1 + 1 Substitute)</b>	
Danny Purton	
Mike Danvers (sub)	

<b>West Essex Wellbeing Joint Committee (2 + 1 Substitute)</b>	
Tony Durcan	
Waida Forman	
Ian Beckett (sub)	

<b>Harlow Bus Users Group</b>	
Maggie Hulcoop (c)	

## Tenant and Leaseholder Participation Forum

<b>Housing Standards Board (4)</b>		
<b>Conservative (1)</b>	<b>Labour</b>	<b>UKIP (1)</b>
Simon Carter	Mark Wilkinson (c)	Bill Pryor
	Bob Davis (vc)	