

APPENDIX B

REVENUE CARRYOVER REQUEST FORM 2016-17							
SERVICE/COST CENTRE	EXPENDITURE CODE	AMOUNT (Nearest £100)	Description and reason for underspend	Contractually Committed (Y/N)	Will the carry over be spent for it's original purpose (Y/N)	If different - Justification	Consequence if carry over not approved.
Revenues & Benefits	11460 1180	7,800	This relates to system admin training - only 2 days (50%) provided so far other 50% in May 2017 - already invoiced as shows on Agresso	Y	Y		Potential overspend
Revenues & Benefits	14310 1180	5,200	This relates to floor walking - only 25% (1 day) provided so far, rest 75% (3 days) in 2017-18 year - already invoiced as on Agresso,	Y	Y		Potential overspend
Electoral Services	11103 3318	3,100	However much is left in this income pot MUST be taken forward as it is government funded monies for the purpose of IER and has been allocated for purchase of hardware and all costs associated with IER	Y	Y		Pressure on HDC to fund the statutory requirement to carry out the full IER function
Electoral Services	14350 3318	3,800	However much is left in this income pot MUST be taken forward as it is government funded monies for the purpose of IER and has been allocated for purchase of hardware and all costs associated with IER	Y	Y		Pressure on HDC to fund the statutory requirement to carry out the full IER function
Revenues & Benefits	1180 19006	199,400	2017/18 expenditure to be funded from grants received in 2016/17.	Y	Y		Ongoing Transformation Programme (CIVICA). Additional resource for review of Housing Benefit subsidy and 1FTE for twelve months. Consultancy support on NDR relief. CIVICA on demand service (will relieve pressure on IT Service). Additional resource to support Collection Fund forecasting.
Total		219,300					