

**MINUTES OF THE LICENSING COMMITTEE
HELD ON**

11 July 2017

7.30 - 9.30 pm

PRESENT

Committee Members

Councillor Lanie Shears (Chair)
Councillor Edna Stevens (Vice-Chair)
Councillor Ian Beckett
Councillor Karen Clempner
Councillor Michael Garnett
Councillor Maggie Hulcoop
Councillor John Strachan

Officers

Michael Pitt, Environment and Licensing Manager
Adam Rees, Governance Support Officer
Dimple Roopchand, Assistant Solicitor
David Taylor, Principal Environmental Health Officer

1. **APOLOGIES FOR ABSENCE**

Apologies for absence were received by Councillors Nick Churchill and Bill Pryor.

2. **DECLARATIONS OF INTEREST**

None.

3. **MINUTES**

RESOLVED that the minutes of the meeting held on 21 March 2017 are agreed as a correct record and signed by the Chair.

4. **MATTERS ARISING**

None.

5. **WRITTEN QUESTIONS AND PETITIONS**

a) **Petition - Licensed Private Hire Vehicles' Use of Roof Signs**

A petition was presented which requested that the use of roof signs on private hire vehicles was prohibited.

RESOLVED that the matter would be considered as part of Item 7 on the agenda, Licensed Vehicle Standards.

6. **COMMITTEE WORK PLAN**

The Committee received its Work Plan for the remainder of the municipal year.

RESOLVED that:

- a) The Work Plan was noted;
- b) A report on Pitch Fees was added to the Work Plan;
- c) A report on how licences were determined for drivers convicted of assault charges be allocated to the September meeting of the Committee; and
- d) A report on alternative arrangements for Child Sexual Exploitation Training (CSE) be allocated to the September meeting of the Committee.

7. **LICENSED VEHICLE STANDARDS**

The Committee considered a report which sought a recommendation that aspects of the Licensed Vehicles Standards (attached as Appendix 3 to the report) were amended.

The Committee considered amendments to the following sections of the Licensed Vehicle Standards: Roof Signs, Inspection Intervals, Door Panels, Emissions, Reporting Damage and Accidents, Insurance Write Offs; and Tinted Windows.

The Committee agreed to consider amendments to each section above separately, with further amendments considered as a whole.

RESOLVED that the Committee recommended to Full Council that:

A The following amendments were made to the Licensed Vehicle Standards:

i) Roof Signs

The use of roof signs and lights on private hire vehicles would be prohibited.

ii) Inspection Intervals (Private Hire Vehicles)

Inspections would be annual for vehicles which had completed fewer than 100,000 miles and every six

months if the vehicle had completed more than 100,000 miles.

iii) Inspection Intervals (Hackney Carriage Vehicles)

Inspections would be annual for vehicles which were less than six years old and every six months for vehicles older than six years old.

iv) Emissions (Private Hire Vehicles)

Vehicles which were not Euro 4 compliant would not be relicensed after 22 November 2019.

v) Emissions (Hackney Carriage Vehicles)

Vehicles which were not Euro 4 compliant would not be relicensed after 1 January 2021.

vi) Reporting Damage and Accidents

It would be specified the Licensing Team should be notified and the wording “whether or not” would be added.

vii) Tinted Windows

Any newly licensed vehicle’s rear windows must have a light transmittance of at least 50 percent after 1 August 2017.

B All other amendments in Appendix 3 to the report be approved.

8. **STREET TRADING**

The Committee received a report which proposed revisions to the Street Trading conditions which would extend the number of days a group of street traders could be issued for.

RESOLVED that:

A The Licensing Committee recommended to Full Council that the licence conditions applied to small groups of street traders are amended to allow the issue of group licenses for single consecutive periods of not more than five days except during December when a single licence may be issued for a period of not more than 14 days.

B Street Trading Licensing Conditions would be added to the Committee’s Work Plan.

9. **LICENSING SUB-COMMITTEE DECISIONS 2016/17**

The Committee received the Licensing Sub-Committee's annual report summarising its decisions for the 2016/17 municipal year.

RESOLVED that the report was noted.

10. **REFERENCES FROM OTHER COMMITTEES**

None.

11. **MATTERS OF URGENT BUSINESS**

None.

CHAIR OF THE COMMITTEE