

**MINUTES OF THE SCRUTINY COMMITTEE  
HELD ON**

9 July 2024

7.00 - 8.03 pm

**PRESENT**

**Committee Members**

Councillor Tony Edwards (Chair)  
Councillor Tony Durcan  
Councillor Michael Garnett  
Councillor Dr. Emma Ghaffari  
Councillor Mark Ingall  
Councillor Kay Morrison  
Councillor Russell Perrin  
Councillor Stacy Seales

**Also Present**

Councillor Matthew Saggars (attended virtually as an observer)  
Councillor Jake Shepherd

**Officers**

Donna Beechener, Assistant Director - Revenues and Benefits  
Alan Evans, Interim Strategic Director  
Adam Rees, Senior Governance Support Officer  
Yvonne Rees, Interim Chief Executive

1. **APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies for absence were received from Councillor Matthew Saggars.

2. **DECLARATIONS OF INTEREST**

None.

3. **MINUTES**

**RESOLVED** that the minutes of the meeting held on 12 March 2024 are agreed as a correct record and signed by the Chair.

4. **MATTERS ARISING**

None.

5. **WRITTEN QUESTIONS FROM MEMBERS OF THE PUBLIC**

None.

6. **WRITTEN QUESTIONS FROM COUNCILLORS**

None.

7. **RESPONSES OF THE CABINET TO REPORTS OF THE SCRUTINY COMMITTEE**

None.

8. **DEBT WRITE OFFS**

The Committee received a report on debt write offs, which set out the process for writing off irrecoverable debts.

**RESOLVED** that the report was noted.

9. **WORK PLAN**

The Committee received a report on the draft work plan for 2024/25.

It was agreed that the work plan would be updated to reflect the need for pre-scrutiny of items.

Officers would look to arrange a date for an update of the review of sexual abuse and domestic harassment to be considered by the Committee.

The Police would be invited to a separate meeting to health organisations.

Councillors would be invited to be part of the task and finish groups on Climate and Change, and the Playhouse Arts and Cultural Quarter. They would be have between five to seven members each.

Councillors were invited to submit (using the Scrutiny Topic Submission form) proposals for the discussion on Housing.

**RESOLVED** that the Committee:

**A** Noted the draft work plan attached as Appendix A to the report.

**B** Agreed to set up two task and finish groups:

- i) Playhouse Arts and Cultural Quarter
- ii) Climate

**C** Noted the draft terms of reference for the groups (attached as Appendix B to the report) and agreed to seek membership from the committee and the wider membership.

10. **REFERENCES FROM OTHER COMMITTEES**

None.

11. **MATTERS OF URGENT BUSINESS**

None.

CHAIR OF THE COMMITTEE