

HOUSING STANDARDS BOARD (HSB)

Minutes

2 September 2024

2.00pm – 3.05pm

PRESENT:

Committee Members

Cllr David Carter (DC) – Chair
Cllr Jodie Dunn– Labour Group
Representative
Cllr Stacey Seales -
Conservatives

Tenancy Standards Panel:

None

Leaseholder Standards Panel:

Frank Feldman (FF)

Tenant & Leaseholder

Representatives:

Property Standards Panel:

Hugh Hoad (HH)

Officers:

Richard Oliver (RJO)
Zulfi Kiani-Mackintosh (ZKM)
Jenny Pearce (JP)

		Action
1.	<u>Welcome & Apologies</u> Cheryl Hickey (CH), Cara Stevens (CS), Annette Hogan (AH).	Noted
2.	<u>Declaration of Interest</u> There was no declaration of interests.	Noted
3.	<u>Minutes of last meeting (08.07.24) and Matters arising</u> The minutes were agreed. <i>Matters Arising: Guide to the Decent Homes Standard. Apologies this remains in abeyance as</i>	Noted

	we seek to produce a summary. Note that an update is pending from the Government so expect any guidance to be updated.	RJO
4.	<p>Cabinet Forward Workplan 2024/25 – Publication Date 12 June 2024</p> <p>The work plan was noted.</p> <p>The contract award for window refurbishment works in Sumners Farm is being reviewed in line with enquiries received via the Portfolio Holder. In the event of a significant change in the specification, this item may not be presented to Cabinet in September 2024</p>	<p>Noted</p> <p>Noted</p>
5.	<p>HSB Workplan 2024/25</p> <p>The work plan was noted.</p>	Noted
6.	<p>Finance Reports</p> <p>The reports were noted. Any questions to be sent to Zulfi (ZKM)</p>	
7.	<p>KPI Performance Report as at 31 March 2024</p> <p>The paper was discussed.</p> <p>Former Tenant Arrears are being regularly checked to reduce the amounts outstanding.</p> <p>HSB to review the Performance Information that is presented following the Technical Review. FRA and Cleansing data is not currently requested. HDC to review this following completion of a Technical Review that is presently underway.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
8.	Current Consultations	

	None	Noted
9.	Any Other Business It was requested that training be provided to be able to read and understand the Finance Reports. This is currently being arranged with Finance Department.	Noted

The Date of the Next meeting: 14 October 2024 at 2.00pm..