

MINUTES OF THE CABINET HELD ON

12 September 2024

7.00 - 9.05 pm

PRESENT

Committee Members

Councillor Dan Swords, Leader of the Council and Chair of Personnel Committee

Councillor David Carter, Deputy Leader and Portfolio Holder for Housing

Councillor Nicky Purse, Portfolio Holder for Environment and Sustainability

Councillor Danielle Brown, Portfolio Holder for Community and Wellbeing

Councillor Joel Charles, Portfolio Holder for Public Protection

Councillor Alastair Gunn, Portfolio Holder for Garden Town and Planning

Other Councillors

Councillor Jodi Dunne

Councillor Tony Edwards

Councillor James Griggs

Councillor Kay Morrison

Councillor Stefan Mullard- Toal

Councillor Jake Shepherd

Officers

Yvonne Rees, Interim Chief Executive
Niel Churchill, Communications
Manager

Alan Evans, Interim Strategic Director
Rebecca Farrant, Assistant Director -
Corporate Services

Julie Galvin, Legal Services Manager
and Monitoring Officer

Amanda Lucas, Graphic Designer

Jacqui Van Mellaerts, Assistant
Director - Finance

Richard Oliver, Interim Assistant
Director - Housing and Property

Curtis Painter, Customer Advisor

Adam Rees, Senior Governance
Support Officer

39. WEBCAST INTRODUCTION

The Leader said the meeting was being webcast live and would be available for repeated viewing after the meeting has ended. By continuing to attend the meeting, you were consenting to being filmed and to appearing in the webcast.

40. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Hannah Ellis and Michael Hardware.

41. **DECLARATIONS OF INTEREST**

Councillor Joel Charles declared a non-pecuniary interest in item 13, East of Harlow SPD, as a ward councillor for Old Harlow.

Councillor Nicky Purse declared a non-pecuniary interest in item 15, Annual Section 106 Monitoring Report, due to previous work she had done in relation to the Church Langley Fund.

42. **MINUTES**

RESOLVED that the minutes of the meeting held on 11 July 2024 are agreed as a correct record and signed by the Leader.

43. **MATTERS ARISING**

None.

44. **WRITTEN QUESTIONS FROM THE PUBLIC**

None.

45. **WRITTEN QUESTIONS FROM COUNCILLORS**

None.

46. **COMMUNICATIONS FROM THE LEADER**

The Leader said the Council had continued to deliver its corporate priorities and detailed a number of items of progress.

47. **PETITIONS**

None.

48. **RECENT RELEVANT DECISIONS TAKEN BY THE LEADER, DEPUTY OR PORTFOLIO HOLDER(S)**

RESOLVED that the following decision be noted.

- a) Portfolio Holder for Garden Town and Planning - 8 August 2024

49. **PERFORMANCE, FINANCE AND RISK - JUNE AND JULY**

Cabinet received a report on performance, finance and risk for June and July.

Proposed by Councillor Dan Swords (seconded by Councillor Alastair Gunn) it was:

RESOLVED that Cabinet:

- A** Notes the performance of key performance indicators for June and July.
- B** Notes the performance against the council's annual delivery plan for quarter 1.
- C** Notes the Finance position as July (period 4) of 2024/25 financial year.
- D** Approves the Period 4 reprofiling into 2025/26 within the Housing and Non-Housing Capital Programmes included within Appendices E and F to the report.
- E** Recommends to Full Council the approval of the Budget allocations identified for 2024/25 within the Housing Capital Programmes included within Appendix F to the report.
- F** Notes the current strategic risks for the council's operations.

50. **WASTE STRATEGY FOR ESSEX**

Cabinet received a report on the adoption of a Waste Strategy for Essex.

Proposed by Councillor Nicky Purse (seconded by Councillor David Carter):

RESOLVED that Cabinet:

- A** Agreed to the adoption of the Waste Strategy for Essex 2024-2054 in the form (attached as Appendix A to the report).
- B** Noted the Post Adoption Statement on the Strategic Environmental Assessment (attached as Appendix B to the report).

51. **EAST OF HARLOW SPD ADOPTION**

Cabinet received a report on the adoption of the East of Harlow SPD.

Councillor Swords declared a non-pecuniary interest as the Chair of the HGGT Board.

Councillor Gunn agreed to provide Councillor Griggs with an explanation of what the SPD considered to be 'those in need'.

Proposed by Councillor Alastair Gunn (seconded by Councillor Dan Swords) it was:

RESOLVED that Cabinet:

- A** Noted the responses received to the consultation and the joint responses of Harlow Council and Epping Forest District Council, as set out at Appendix B to this report.
- B** Adopted the SPD as set out at Appendix A to this report.
- C** Delegated authority to the Assistant Director - Planning & Environment, in consultation with the relevant Portfolio Holder and equivalent Officer(s) and Member(s) at Epping Forest District Council, to make any minor or inconsequential amendments to the SPD arising from matters discussed and agreed at Cabinet or at Epping Forest District Council's Cabinet.

52. **BUILDING CONTROL RESOURCING**

Cabinet received a report on building control resourcing.

Proposed by Councillor Alastair Gunn (seconded by Councillor Dan Swords) it was:

RESOLVED that Cabinet agreed to the proposals set out in this report to award a Service Level Agreement for Building Control Services (including 'out of hours' service) to Hertfordshire Building Control Services for a term of 5 years.

53. **ANNUAL SECTION 106 MONITORING REPORT**

Cabinet received an annual Section 106 monitoring report.

Councillor Gunn agreed to write to Councillor Shepherd about information that had been provided to the Harlow Arts Trust about Section 106 monies.

Proposed by Councillor Alastair Gunn (seconded by Councillor Dan Swords) it was:

RESOLVED that Cabinet agreed:

- A** to formally publish the Infrastructure Funding Statement in accordance with The Community Infrastructure Levy (Amendment) (England) (No.2) Regulations 2019.
- B** the risks identified under paragraph 16 of the report and will work within their respective areas to identify suitable projects in line with the Head of terms attached to the S106 agreement.

54. **APPROPRIATION OF LAND FOR AFFORDABLE AND SOCIAL HOUSING DEVELOPMENTS FROM THE GENERAL FUND TO THE HOUSING REVENUE ACCOUNT**

Cabinet received a report on the appropriation of land for affordable and social housing.

Proposed by Councillor Dan Swords (seconded by Councillor David Carter) it was:

RESOLVED that Cabinet:

- A** Agreed to appropriate the land at the sites 96 Potter Street (Former Neighbourhood Office), Elm Hatch & Former Staple Tye Depot Site on Perry Road to the Housing Revenue Account, for the purpose of Part II of the Housing Act 1985.
- B** Delegated authority to the Leader of the Council and Chief Executive to approve the appropriation of the individual sites identified subject to the receipt of an officer report with individual site valuations to affect the appropriation under section 122 of the Local Government Act 1972.

55. **CHANGE OF APPOINTMENTS ON HOUSING STANDARDS BOARD**

Cabinet received a report on a change to the membership of the Housing Standards Board.

Proposed by Councillor Dan Swords (seconded by Councillor David Carter) it was:

RESOLVED that Cabinet agreed the replacement of Councillor Mathew Saggars with Councillor Stacy Seales to serve on the politically balanced Housing Standards Board.

56. **COMMUNICATIONS FROM COMMITTEES/WORKING GROUPS/PARTIES AND PANELS**

None.

57. **MINUTES OF PANELS/WORKING GROUPS**

RESOLVED that the minutes of the following meetings are noted.

- a) Minutes of meeting Tuesday, 25 June 2024 of Harlow Local Highways Panel
- b) Minutes of meeting Thursday, 11 July 2024 of Safety Committee

- c) Minutes of meeting Thursday, 11 July 2024 of Shareholder Sub Committee

58. **MATTERS OF URGENT BUSINESS**

None.

LEADER OF THE COUNCIL