

PORTFOLIO HOLDERS DECISION NOTICE

21 October 2024

(Published 23 October 2024)

This document lists the decision taken by the Portfolio Holder for Corporate Services and Transformation on 21 October 2024.

A decision may be implemented with immediate effect, unless it is eligible for call-in as identified below, whereupon a decision will not be implemented until five working days have elapsed.

Decision Taker	Decision	Reasons for Decision	Any Options Rejected	Declared Conflict of Interest?	Eligible for Call-In?
<p>Portfolio Holder for Corporate Services and Transformation</p> <p>Councillor Hannah Ellis</p>	<p><u>Contract Award – Civic Centre Enhancements</u></p> <p>RESOLVED that the most economically advantageous tender submitted by Contractor A (Eden London UK Limited (“Eden”) company registration number 06923364) is accepted in the sum of £377,789.48 for the delivery of enhancement works to the Harlow Civic Centre.</p>	<p>A To enable the Council to enter a formal contract for the delivery of enhancement works at the Civic Centre in accordance with Contract Standing Orders, those works being required to: -</p> <ul style="list-style-type: none"> Follow on from the successful completion of the Phase 1 refurbishments to the Civic Centre; Adapt the Civic Centre third floor 	<p>Withdraw from completing the enhancement works.</p> <p>Undertake the works separately or only partially. Concerning this option, it should be noted that it is likely to be more cost effective to package works together, as per the current proposals, to</p>	None	Yes

		<p>to better suit modern hybrid working and hot-desking arrangements;</p> <ul style="list-style-type: none">• Improve the working environment for all staff and visitors to the building and encourage staff back into the office on a more regular basis;• Facilitate the better utilisation of the Civic Centre and the relocation of the Housing Technical Services Team and Property & Facilities Team back to the Civic Centre from their existing offices at the Latton Bush Centre;• Enable the	<p>create an economy of scale and to avoid duplicating costs for site set up; welfare; contractor prelims; and contract management.</p>		
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Council to reduce the size of its operational estate, reducing overall accommodation costs; and allowing the Council to generate a commercial rent income from the surplus space created at Latton Bush; and

- Drive service efficiencies by co-locating more staff in the Council's main operational hub at the Civic Centre.

B To deliver a major project identified as an investment priority within the Council's 2024/25 approved NHCP.