

HOUSING STANDARDS BOARD (HSB)

Minutes

25 November 2024

2.00pm – 3.45pm

PRESENT:

Committee Members

Cllr David Carter (DC) – Chair
Cllr Jodie Dunn– Labour Group
Representative
Cllr Stacey Seales -
Conservatives

Leaseholder Standards Panel:

Annette Hogan (AH)
Frank Feldman (FF)

Officers:

Zulfi Kiani-Mackintosh (ZKM)
Jenny Pearce (JP)

Tenant & Leaseholder

Representatives:

Property Standards Panel:

None

Tenancy Standards Panel:

None

There was two members of the public in the audience.

		Action
1.	<u>Welcome & Apologies</u> Cara Stevens (CS), Hugh Hoad (HH)	Noted
2.	<u>Declaration of Interest</u> There was no declaration of interests.	Noted
3.	<u>Minutes of last meeting (08.07.24) and Matters arising</u> The minutes were agreed. <i>Matters Arising: Guide to the Decent Homes Standard. Apologies this remains in abeyance as</i>	Noted CS

	we seek to produce a summary. Note that an update is pending from the Government so expect any guidance to be updated. A consultation is being undertaken in early 2025.	
4.	Cabinet Forward Workplan 2024/25 – Publication Date 12 June 2024 The work plan was noted.	Noted
5.	HSB Workplan 2024/25 The work plan was noted. Item 4 on the workplan – Tenancy Agreement to be removed.	Noted ZKM
6.	Finance Reports The reports were noted. Finance Training to be provided next February 19 between 2-5pm by Finance department. Anybody wishing to attend, please contact Zulfi.	Noted ALL
7.	KPI Performance Report as at 31 March 2024 The paper was discussed.	Noted
8.	Action Plan update – Review of Tenant and Leaseholder Engagement Service The paper was discussed. A Communications Plan is to be devised. Need to encourage more engagement with residents, suggestions were notice boards,	Noted ZKM Noted

	doctors, pop up events, youth council.	
9.	Current Consultations	
	Future social housing rent policy paper was discussed.	Noted
	Need to give tenants the opportunity to participate so notice should be put in Your Harlow, and on the Web page and portal. To be taken to comms team.	DC
	If anyone wishes to take part it must be by 23 December 2024.	Noted
9.	Any Other Business	
	Have mobile homes been considered. DC advised that there will be some pods installed in Harlow that can accommodate 1 or 2 people.	Noted

The Date of the Next meeting: 3 February 2025 at 2.00pm..